

Calpaca BOD Meeting Minutes

Date: December 20, 2021 (3rd Monday of the month; Moved from Dec 13)
Time: 7:00pm

Microsoft Teams meeting

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[+1 323-433-2200,,543969612#](#) United States, Los Angeles

Phone Conference ID: 543 969 612#

The California Alpaca Breeders Association (Calpaca) represents alpaca owners, breeders, and enthusiasts in California and beyond. We promote the well-being of alpacas and education of the public about alpacas, alpaca fiber, and alpaca products. We support each other through shared information and experiences, and host meetings, speakers and shows for the benefit of members and the public.

Welcome and call to Order -- Dianna

Meeting called to order at 7:07pm

Attendees & Officers:

Dianna Jordan-President

~~Steve Craig-Vice President~~ Not In Attendance

Jackie Jones-Treasurer

Megan Kukla-Secretary (Outgoing)

~~Stacey Payne-Director (Membership)~~ Not In Attendance

Brandi Mello-Incoming Director (term begins in 2022)

ITEM 1: APPROVAL OF MINUTES

Item 1A: Discussion/Action – July 2021 Minutes: Dianna

Recommendation/Motion: Approve the minutes from the July 19, 2021 Board meeting as written.

Discussion: N/A

Motion by: Dianna Jordan

Second by: Jackie Jones

Vote: ALL in favor ----- against ----- abstain

Item 1B: Discussion/Action – September 2021 Minutes: Dianna

Recommendation/Motion: Approve the minutes from the September 2, 2021 Board meeting as written.

Discussion: N/A

Motion by: Dianna Jordan

Second by: Jackie Jones

Vote: ALL in favor ----- against ----- abstain

Item 1C: Discussion/Action – November 2021 Minutes: Megan

Recommendation/Motion: Approve the minutes from the November 8, 2021 Board meeting as written.

Discussion: The Board needs more time to review, so approval for November minutes is pushed to January 2022.

Motion by: N/A

Second by: N/A

Vote: N/A in favor ----- against ----- abstain

ITEM 2: DISCUSSION/ACTION – TREASURER’S REPORT: JACKIE

Recommendation/Motion: Approve the Treasurer’s report as presented.

Discussion: Don’s payment has been sent out. Will be receiving \$3,180 from B&A for check error. Still waiting for some money from the GCG Herdsire & Silent Auctions. 2022 Membership has started coming in.

Motion by: Megan Kukla

Second by: Dianna Jordan

Vote: ALL in favor ----- against ----- abstain

ITEM 3: UPDATE—MEMBERSHIP: JACKIE

December 2021 – No Changes as of June 2021

New Members = 7 Associate Members = 16 Farm Members = 62 Total Members = 85

Item 4: NEW BUSINESS

Item 4A: 2022 BOD Director Responsibilities

- President: Dianna Jordan
- Vice President: Steve Craig
- Treasurer: Brandi Mello
- Secretary: Stacey Payne
- Director at Large (Membership): Jackie Jones

Action Items:

- Jackie and Brandi set up a time to provide Treasurer training
- Megan mail Calpaca “Seal” to Secretary & Provide the Secretary Gmail Account log in to Dianna.

Item 4B: California Classic

- Confirm payment to Don Tompkins for registration. Yes, paid with E-check from B of A.
- Verify the AOA certification fee was carried over and not moved to GCG. Treasurer will confirm.
- Credit card info for booking hotel blocks. Credit Card will stay with Treasurer and block hotels.
- What to do about outdated electronic in show trailer. Recycle anything outdated.
- Purchase a new printer?? Split the cost between the two shows?? No need to purchase a printer. Use Staples or Fed Ex instead. If someone brings a personal printer, then Calpaca will reimburse for Ink.
- Moving the panels to and from the storage unit to the fairgrounds. Event manager is responsible. Storage expenses built into the show budget.
- Designated board member to work with the California Classic event manager:
 - Brandi Mello---Treasurer

Action Items:

- Brandi request hotel information from Maureen

Item 4C: 2022 Membership Meetings

- Need to find host ranches: - Most prefer some Virtual aspect. Dianna will reach out and send a notice.

Item 4D: 2022 Membership Renewal

- Send renewal reminders to 2021 members – Dianna will send a notice.
- Set deadline for continued listing on Openherd – Dianna will send out Openherd link from the last Membership meeting.

Item 4E: Strategic Planning Meeting

- Set a date in January: January 17, 2022
 - 2022 Goals and Objectives
 - Membership
 - Events
 - Shows
 - 2022 Calpaca Budget

Item 5: OLD BUSINESS

a. Webmaster: Create invoicing process, worksheets, deadlines – Treasurer has not received any invoices from Webmaster for work done in 2021. Dianna will remind Webmaster that invoices must be submitted within 60 days of completion of work. The Board can upload and small change themselves. Webmaster will still be responsible for the Connection.

ITEM 6: COMMITTEE/EVENT/BOARD UPDATES

- a. Ag Day at the Capitol (March 2022)—Dianna will make a plea out to the membership Virtual only in 2021. If we continue in 2022 we need a chairperson??
- b. California Classic 2022 – March 25-27 – Still a go!

ITEM 7: ROUND TABLE

- Questions, concerns, comments:
 - President purchased a hard drive to collect & maintain Calpaca’s historical files. Cost was \$500. The Board agreed this was necessary.
 - Think about setting up a new Paypal like account where the payee is responsible for fees. Gold Country Gathering lost \$842.97 in fees. This will be added to the next Agenda.
 - Currently 12 paid members for 2022

Events Schedule 2022:

DATE	EVENT	LOCATION
02.05	<i>Connection Winter Issue Submissions Due</i>	
02.12	Quarterly Membership Meeting	TBD
03.24-27	California Classic Alpaca Show	Merced, CA
05.07	<i>Connection Spring Issue Submissions Due</i>	
05.14	Quarterly Membership Meeting	TBD
08.08	<i>Connection Summer Issue Submissions Due</i>	
08.13	Quarterly Membership Meeting	TBD
11.05	<i>Connection Autumn Issue Submissions Due</i>	
11.12	Annual Business Meeting & Quarterly Membership Meeting	TBD

Next Board Meeting: Monday, January 10, 2022

Strategic Planning Meeting: Monday, January 17, 2022

Motion to adjourn

Motion by: Megan Kukla

Second by: Jackie Jones

Adjourned at 7:59 pm