



Board of Directors Meeting

Monday February 3, 2020

7:30 pm

Dial In 1-605-313-6184

Passcode: 762661

• Board in Attendance:

X President: Jeff Jorritsma

Vice President: Justin McElroy

X Treasurer: Jay Russell

X Secretary: Chuck Jewell

X Member at Large: Karen Clark

X Member at Large: Cheryl Godfrey-Wise

X Member at Large: Holly Jacobs

1. Meeting: Open (Jeff)

Welcome & Call to Order @ 7:34pm

**Discuss & Accept December 30, 2019 Accepted Empire Minutes by Jay,
Seconded by Karen. All in favor- 5, Opposed- 0**

Discuss and note email votes for the following;

NEAFP sock order bill to be paid- All in Favor-7, opposed- 0

Kiki website bill for 1/5/2020- All in favor- 5, opposed- 0

pen order through CCAP 1/29/2020- All in favor- 5, opposed- 0

Finger lakes Fiber Festival application and vendor fee 1/23/2020- All in favor- 5, opposed- 0

Treasurers Report: (Jay)

Bank Balance:

Checking- \$30529.06

CD #8562- \$10261.20 Matures 3/22/20- Holly motions to roll it over, Karen 2nds, all

in favor-5, opposed-0)

#8588- \$10274.95

8/22/20

#8570- \$30852.31

5/22/21

Outstanding Debt:

Notes: 4 Checks- total \$1509.96

Upcoming Debt: Kiki Jan billing

1099's- Showtacular sent out all 1099's for Showtacular.

Quick books update:

Barbara and Joe Crocco still refuse to give the administrator login and password Jay has had to go in and “redo” a lot of work...and whoever did put information into quick books put information in wrong-they had the website person (Ken’s tenant) over \$20,000.00. Jay asks for the board to approve switching over to a hard copy instead of in the cloud...board approves

PayPal...we have two accounts.

The original one is still active but it has a credit card attached to it... need to find out how to cancel that card if board chooses to use this account.

The new one Joe Crocco made without canceling old one is the one that is currently attached to website but is in Joe Crocco's name. (*Going with the old one)

Follow up: Conflict of Interest- are they all in the current Secretaries file?

Jan 1, 2020 renewal date? As committee members join, they will have to fill out. Who still needs to fill out? Can do so in person at Symposium if easier. 5 out of the 7 BOD have did their COI's for 2020. Need from Cheryl and Holly.

Things to clear up from old board and how do we want to handle....

- 1. Fiber project- Letter from Faith Perkins... (Bring yarn to Symposium and write a letter to the membership and Faith)**
- 2. No RFP was ever followed with yarn project- and bid was given to a mill that was not and still isn't an EAA member and no samples sent for board approval (a requirement of the RFP)**
- 3. \$9,000.00 was budgeted for the yarn project approved by the board. A total spent of \$8,157.29 was spent.**

- 4. The previous minutes from the old board never included or accepted Holly's original resignation.**
- 5. Joe Crocco's EAA debit card was used to pay for a room at the Embassy Suites- no one can figure out what room if not his own as Tom, the accountant from Showtacular says all rooms for judges were paid. Do we send a letter/Bill??? (*Send Joe Crocco letter asking for explanation on charge to EAA debit card*)**
- 6. Alpaca Head- Ken assured Jeff it was in the trailer, when in fact it was sold the previous year for a mere \$500.00 without board approval. Lost \$1300 in the sale. *BOD discussed how to handle this and decided to make note of it and move forward***
- 7. September 19, 2019 Chuck Gerber made a motion to get advice from attorney- payment was made for \$1240.00. There was never a written report given. Jay has sent a request for a written letter.**

Note- Jay makes motion to remove the 2019 illegal changes to the Code of Ethics and replace with the old Ethics. 2nd by Karen, in favor- 6, opposed- 0

Winter Symposium:

First eblast thru AOA 1-13-2020

Last eblast went out today thru AOA

Registration date extended until Friday Feb 7th

Speakers and round table speakers all set

Fashion Forum as a sponsor

Waiting to hear back from Blue Seal

Leslie has been in contact with Merk rep. Waiting to hear back

Karen to help Kiki with phone bidding for Fiber Arts auction held at 1:30 on February 22nd

Scheduled done thru email conversing 1/29/2020

Survey- Nikki put the survey together and it was sent out thru Constant contact on 1/13/2020 and again on 1/24/2020. There were 27 responses. Results will be ready in a week- we will discuss at the Symposium

Showtacular:

Judges are: Stephanie Glyptis- walking fleece

Males halter: Amanda Vandabosch

Females halter: Stephanie Glyptis

Check was dispersed for \$5,000.00 to EAA and same to NEAOBA

**Cheri Seiler was selected as the super for walking fleece
Daniella's Steakhouse has taken over Empire Room at fairgrounds- trying to work with them for the dinner and auction.
Jeff and Justin to meet in Syracuse soon to find host hotel.**

CAO: Mary Jeanne Packer (Battenkill Fiber) also chair for CAO called and asked if we were renewing... I wasn't home so Leslie talked to her and explained the situation with the awful transition from old board and lack of information given that with the knowledge we have we didn't feel that we could support CAO. She came back with an email that the board spoke and wanted to support the alpaca industry so they waived the fee for this year. I have asked Bill Bundy to head up a committee on this and let's take this year to get more information from Bill and see what it does for us.

Advertising for Showtacular or EAA at neighboring shows? Bring up at the showtacular meeting to make save the date post cards to hand out at the other shows.

Website:

**Kiki is working with Jan from Openherd to revamp
Need to discuss what we expect from Kiki and a budget.
Constant Contact? Website? Facebook?**

What is part of her marketing volunteering and what is paying and how much do we want to allot each month?

Ask Kiki how much time she is thinking it will take to get up to where it needs to be, how much time it will take per month to keep it updated and discuss at next BOD meeting

EAA Making a presence:

Parade of Champion auction: Thoughts of having a booth there for EAA/products? Ask Lynn about it. May 29-30, 2020

Empire Farm Days: Jeff has a message into Riverside Alpacas to see if they are still doing it. They are not... Jay will get ahold of someone on this.

Catskills Fiber Festival: Kara sending us information on this. Theresa to check on what tent sponsorship is.

Finger lakes Fiber Festival- application has been sent in along with check- waiting to hear back if we were accepted.

Fiber Chair: Theresa Jewell to come on call....

Breakdown on Yarn: Several batches have been reskeined into smaller skeins to break down price. Dyed beautifully- how is it selling? Selling well

Current inventory: 60 skeins of dyed lots are still available for the symposium.
Tablet for sales with hotspot: Did this happen? No.

Other topics:

Insurance?

Accountant: change address and contact information. Has anyone done this for the insurance? If not, can we get someone to take care of this? *Jay to check on this.*

Jeff was asked to leave the meeting to discuss Fiber mill proposals for this year's Fiber Project.

Conclusion of meeting: @ 10 pm

Motion to Close- Karen seconded by Jay- All in Favor- 5, Opposed- 0

Next meeting date: March 2, 2020 @ 7:30pm.