

Mid-Atlantic Alpaca Association – Board Meeting Minutes

February 9, 2021

Meeting via Zoom - called to order at 7:04 PM

Attendees: Carole Rost, Barb Sodums, Jeff Jorritsma, Chris Reachard, Mary Reed, Bill Oraschin, Arlene Fusko. Jess & Chris Armstrong joined at 7:10 pm.

Approval of Minutes: 1/26/21 Minutes – Motion to approve by Arlene , Second by Carole, Unanimous – Motion passed.

Treasurer’s Report – Jeff

Bank Account balance \$22,625.93

Paypal Account balance \$9,502.41

Total MAPACA Balance \$32,128.34

Paid in last month:

2-5-21 Sportsman Ins \$625.00

1-25-21 restaurant \$57.65

1-25-21 conference Group \$32.64

1-22-21 NAPA credit (return) \$22.66+

1-21-21 NAPA \$13.76

1-21-21 NAPA (trailer parts) \$22.66

1-21-21 Tractor Supply \$44.99

1-21-21 Storage Depot \$205.64

Paypal Account:

2-4-21 monthly fee \$30.00

Over the last 30 days have had \$3200.00 of membership renewal payments into PayPal

Approval of Treasurer’s Report – Motion to approve by Bill, Second by Arlene, Unanimous – Motion Passed

Ongoing Carpet discussion:

Jeff reported that EAA is considering taking the carpeting, but noted that they will need to purchase a storage trailer for it. To offset this cost, they would plan to rent the carpeting as needed to MAPACA and PAOBA. Bill asked how the carpet would get to and from the shows. The possibility of an EAA member who is coming to the show transporting it was discussed. Carole suggested a rental fee of \$500, Chris R. suggested a rental fee of \$600 which would also cover the expense for an EAA member bringing it to MAPACA. Jeff will discuss the ideas with EAA.

Jubilee discussion:

Catering, food, refreshments –

Chris R. is calling local Food Trucks to secure availability. The goal is to have at least 2 Trucks on site each day, possibly different ones on different days.

Catering options for the Saturday night dinner were discussed and it was agreed that an Italian option is the best choice, with both a meat and meatless main course offered. Cost will be approximately \$2200. Due to COVID restrictions, caterers can only deliver hot food to the venue. In addition, self-serve buffets are also restricted. Volunteers will be needed to set up and serve the meal. Chris suggested board members serve the dinner.

Chris A. suggested the possibility of a fundraising group she knows, the Italian Club, might be available to serve the dinner as a fundraising effort. She will reach out to them.

Carole suggested that the 4H kids might be able to help with serving at the Thursday night Meet & Greet. Suggestions for what food to offer included Sub sandwich trays, veggie & dip trays, cheese & cracker trays, all could be ordered and picked up at a nearby grocery store.

Coolers with bottled water should be available for exhibitors, and soda & water available for volunteers and to offer at the Meet & Greet and Dinner.

Website Progress & Show Certification

Chris A. reported on the show website's progress and asked that the members continue to check it and let her know of any errors or suggestions.

The Schedule of Events needs to be on the website ASAP as it is required by AOA for show certification. Once that and the Barn Rules are posted Carole can have Sue Ives request certification. Carole and Chris A. will be working on it this week.

Hotels – Carole has agreements for hotel blocks and is awaiting Contracts.

Contracts - Chris reported that all Superintendent contracts are complete.

Carole has heard from Sue I. that all Judge's Contracts are signed.

Jeff has added the show venue to our Insurance contract.

Jeff will send \$200 deposit to the show venue as per contract.

Venue - Set up for the venue will be on Monday and Wednesday, but venue will be charging us from Thursday through the weekend.

Mary shared how she uses a free program called “All Seated” to create a stall map for Buckeye. She can simply put in the parameters and stall information, print it out and give it to Jonathan for use setting up stalls. She will share the program information with Chris A.

Jess shared a couple of security options that he’s looking at. We have flexibility choosing since we did not include it in the venue contract. He will be finalizing the decision asap.

Other show business - Chris A. asked that Jeff, Chris and Carole be designated as website administrators so they are able to make adjustments to the website.

Discussed Angie Grove’s email request for a cost adjustment for the 4H kids because of Covid restrictions that don’t allow them access their funds. After discussion it was agreed that we will waive the Companion animal fee, but because stalls prices have already been lowered we decided not to change the fee for them. Discussed possibly offering reimbursement of registration fees if a youth exhibitor completes a volunteer assignment.

Carole will email Jess & Chris A.’s “Event Coordinators” contract out to board members for review. Will vote to approve it at the next meeting.

Chris, Jeff and Carole will be getting together to work on the Show Budget sheet.

OSU Conference Update: Mary reported that the conference registration numbers are surprisingly low so it’s important for us to help get more people interested in attending. It was also noted that as exhibitors sign up for the show many will also renew their MAPACA membership which will trigger an email Conference invitation.

Next meeting is scheduled for February 23rd, at 7:00 PM, via Zoom.

Motion to Adjourn by Arlene, second by Mary, Unanimous – Motion passed.

Respectfully Submitted by: Barb Sodums, Secretary