

Mid-Atlantic Alpaca Association – Board Meeting Minutes

March 9, 2021

Meeting via Zoom - called to order at 7:05 PM

Attendees: Carole Rost, Barb Sodums, Jeff Jorritsma, Chris Reachard, Bill Oraschin, Arlene Fusko. Jess & Chris Armstrong joined at 7:10 pm, left call at 8:38 pm.

Approval of Minutes: 2/23/21 Minutes – **Motion to approve by Jeff, Second by Arlene, Unanimous – Motion passed.**

Treasurer’s Report – Jeff

Current Bank Balance: \$23,737.08

Paid:

Openherd (annual fee) \$249.00

Carroll Co Ag Center Dep. \$200.00

Deposits: \$300.00

 \$1350.85

Paypal balance: \$34,329.01

Total balance for MAPACA: \$58,066.09

Approval of Treasurer’s Report – Motion to approve by Barb, Second by Carole, Unanimous – Motion Passed

Jubilee discussion:

Bill - Shared his efforts to have 4-H parents volunteer and hopes to have a list by the end of March. He will also be reaching out to MD FFA to see about getting some volunteers in exchange for a donation. Chris R. suggested he reach out to Lisa G. who will be bringing a group of youth.

Reiterated that youth will receive a credit for their \$20 fee in exchange for 4 hours of volunteer time by them or the parents.

Christine A. requested that Bill’s volunteers contact her so she can put them into the volunteer schedule.

Venue/Show Items:

Chris reported that as of today MD public spaces are back to full capacity, and that buffets are allowed but will require the use of gloves by anyone getting food.

Carole would like to see us have a complete COVID plan by early April. Suggestions included:

- Hand Sanitizer stations (Ag Center will provide a limited # of them)
- Possibly chairs spaced out for sitting by the rings (no bleachers)
- Mask requirement

- Volunteer to wipe down surfaces
- Signage on doors for visitors
- Add a COVID related “hold harmless” disclaimer to the show website
- Check with our Insurance about liability
- Create a handout to be distributed with Exhibitor packets that states the requirements, and possibly have people sign and check off that they received it.
- Possibly include hand sanitizer give-away in show bags

The Ag Center has a flea market every week and they have people to police mask wearing & other requirements.

We can have masks made with the MAPACA logo on them (Arlene) to give out.

Current Entry #s Discussion:

Reviewed the show number summaries provided by Christine A.

Exhibitor numbers are less than half way to the projected class numbers we used for our expected show budget.

Discussed the need for a “break-even” budget. Christine A. will put one together.

Currently we’ve sold about a third of the stalls we hope to sell, and have only half of the venue capacity filled. Jonathan’s stall panel charge is a flat rate so we won’t save any money with him on fewer stalls.

Bill needs an approximate stall number for his pellet order as we get closer. Order should be in 3 weeks before the show, which is before registration is closed. After discussion it was agreed that he should order 4 pallets (200 bags) based on the projected 200 stalls.

Chris R. suggested canceling the Spin-Off and Cottage Fleece shows because of very few entries and only 5 days until they close. Also we need to push for fleece entries as we have just a few so far.

Christine asked about a Walking Fleece waiting list, usually handled by Don T. Carole assured us that we can easily take as many entries as we can get because of judge flexibility.

Venue & other show details:

Jess reported that he has arranged for straw at \$7 a bale and a minimum order of 75 bales, which we all agreed sounded good.

Security will be covered by Jess and Christine who are staying at the venue, so no security needs to be hired.

Christine has found printers very close to the venue who will do overnight class lists.

The \$5000 budget for catering is enough to cover the Meet & Greet and the Dinner and Auction.

Bill is donating some cases of water and soda, Jeff is donating some cases of wine.

The Italian Club will be doing our serving at dinner.

Discussed using the FB page to help keep interest in the show, and Carole will be making Flyers to hand out at the Buckeye and PAOBA shows.

Christine is concerned that very few exhibitors have signed up on their registrations to volunteer, so we will need to make a push for more volunteers.

Jeff asked that we have an auction "booklet" for the tables at the dinner/auction, and that the Herdsire donations need to have a full page each. Carole will work with Renee to get that made up.

Bill – Will donate 5-days of Farm-sitting within 300 miles of him for the auction.

Next meeting is scheduled for March 23rdth at 7:00 PM, via Zoom.

Motion to Adjourn at 8:42 pm by Jeff, second by Carole, Unanimous – Motion passed.

Respectfully Submitted by: Barb Sodums, Secretary