

VAOBA Board of Director's Meeting Sunday, July 10, 2005  
Ladysmith Rescue Squad, Ladysmith, Va.

Meeting called to order at 1:12 pm.

Meeting minutes:

Reading and discussion of June 26 meeting minutes have been deferred until next regular Board meeting following July 23rd membership meeting.

- Suggested posting Board minutes on members' Yahoo site, perhaps not as written, but summarized.
- Suggested noteworthy issues discussed on Board members' site be included as part of minutes.
- Note: special Board meetings like today's need to be reported at regular Board meetings and included as part of minutes.

Regular order of business suspended to facilitate discussion of July membership meeting.

Committee reports:

Membership Committee - Hank reporting.

- Thanked committee members for their vigilance in calling farms. Many respondents remarked they will attend meeting and join VAOBA there.
- 31 new members, 2 are Associate Members. Total membership - 44.
- 90% of an affiliate's membership must be AOBA members for us to keep our charter. We currently have that percentage, but in order to closely monitor, it was suggested and approved that we include a question regarding AOBA membership status on VAOBA application. (Affiliate Guidelines are posted on AOBA site if members wish to check these guidelines.)
- Topic of Affiliate Memberships discussed. David wanted to be able to offer his Southern State's Manager a membership, as he had expressed interest in being a part of the organization. Mary mentioned that in her other organizations there were affiliate members, members with no vote, who were allowed to have booths at organization-sponsored events. These affiliate members were usually vendors. Question arose about the need to change bylaws to include affiliate membership as a category. It was decided to make no bylaws change at this time and therefore not offer affiliate memberships yet.
- Hank shared Geoff's map, which shows the current location and concentration of farms and animals. This could be a useful tool in deciding on locations for future VAOBA meetings and shows. It was noted many farms had been left off and the map would need to be updated.
- Mary motioned we create category of Honorary Membership, which would not have to be included in bylaws as this category would not be open to membership as an option when joining. (Motion 0705-01) Motion seconded and carried. An Honorary Member would have a free membership awarded, but each suggested recipient would need to be presented to Board and voted on.
- Discussion about offering Honorary Memberships to speakers at July Membership Meeting ended with motion (0705-02) to offer

Certificates of Appreciation, which would eliminate possible conflicts for speakers. Certificates will be prepared and framed by Sharon and awarded by Glenda after speaker concludes talk.

- Hank reminded us we need to adopt and follow a more formal format as we have evolved into a professional organization.
- It was suggested we have large membership meetings on Sundays, as Saturdays are often taken up with farm visits and personal commitments.

Old Business:

July Membership meeting agenda:

- Welcome guests - 2- 2:30 Arrival, socialization and pick up packets
  - Introduction of Board/Officers - 2:30 - 2:45 (Glenda)
  - How we got started - 2:45 - 3:00 (Glenda)
  - Benefits of VAOBA - 3 - 3:15 (Glenda)
- 1 - Organize VA alpaca owners to provide unified presence in national association; a strong voice in the industry on issues such as breed standards, micro chipping, etc.
- 2- Networking - reference mission statement
- 3- Representation at Nationals and other shows
- 4- Education, which could include seminars as well as representation on panels that make decisions on national level
- 5-Facilitation of communication - membership Yahoo Forum, where all founding documents are already posted
- Introduce Scott Gove - AOBA Liaison (Glenda) 3:15 - 3:30
  - Introduce Pixie or State Fair representative (Glenda) 3:35 - 3:55
  - Introduce Commissioner Courter (bio needed for introduction) (Glenda) 4:00 to 4:15
  - Questionnaire explanation and completion; encourage membership, show forms, explain fees, etc. - Board members will collect completed questionnaires and give door prize tickets. (Glenda) 4:15 -
  - Questions/Answers session between membership and Board members, Guest speakers
  - Distribution of membership certificates by membership committee (new members not in attendance will have certificates mailed following meeting)
  - Close meeting

It was suggested Linda P. find out the number of AOBA affiliates and what # we are, so Glenda could work that into VAOBA spiel. Linda will write a version of the VAOBA benefits spiel and send to Glenda.

Food/Supplies for membership meeting

- Sue will bring coffee, coffee pot, about 100 bags of variety pak chips and 100 bags of variety pak Famous Amos cookies, homemade tablecloths for food display
- Robin will bring 100 or more bottles of water
- Mary/David and Hank/Linda will each bring a case of the following: diet coke, coke, sprite, in bottles, 16 oz. All will be kept cold and brought to the facility morning of meeting. Hank has offered to buy back from the organization whatever bottles are unused.
- Ken suggested the organization fund the refreshments and then, if individuals wanted to donate any funds to the cause, they could do so. This way we could track the food expenses for a yearly membership meeting.

- Glenda/Mike will bring small napkins, coffee cups, creamer, stirrers, artificial sweetener
- Linda P. will bring a large basket for chips, cookies
- We will use breezeway for serving area
- Meadows has chairs for 60. Ken will check on getting more chairs and will get with Hank for transporting them.
- A check will need to be left that day to pay for use of sound system (\$40?)
- Mike will have VAOBA signs made, 3 or 4 signs with arrows and a parking sign as well. He will also check with Farm Credit to see if they will donate pens for the membership packets and their insurance applications
- Linda G. will purchase a roll of tickets for door prize drawings
- Sharon will create name tags for Board members (different color from membership) and place in name badges.

Membership Packets - the following materials will be placed in manila envelopes and on membership table in entrance foyer. Chuck Ives has volunteered to sit at membership table. Also on table will be blank VAOBA membership applications. David, Glenda, Linda P. will put 100 packets together.

- Blank name tag/pen
- Questionnaire
- Meeting Agenda
- Farm Credit Application
- Mission Statement
- Caroline County Show Forms/State Show Forms?

Door Prizes -

- Southern States gift certificate, David Smith's contact
- The Blue Ribbon Alpaca, children's book, donated by Pax River

Alpacas

- Synthesis of A Miracle, donated by Sue Ives
- An item from Pam's shop
- An item from Sharon/Dan's shop

New Business:

· Adopt bulleted items in meeting minutes for ease and quickness in reading

· Linda G. motioned (0705-03) Board members not be eligible for door prizes. Sue 2nd and motion carried.

· Sharon will email/call three speakers to let them know approximate speaking times.

· Possible walk through meeting next Tuesday at Meadows. Glenda will check and notify us.

· VAOBA should have a representative at AOBA functions, panels, meetings, etc. to establish our presence, report on VAOBA positions, and report back to our organization. Will discuss further after membership meeting is over.

Reminder: bring up at next meeting for discussion whether to allow VA State Fair to advertise us as a sponsor.

Next scheduled meeting: July 23rd, Meadows Manor House.

Respectfully submitted,  
Sharon Roberts, VAOBA Secretary  
July 12, 2005