

Virginia Alpaca Owners & Breeders Association
Monthly Board of Directors Meeting Minutes
November 1, 2010 - 7:30 pm
via Teleconference

Attendance:

Sue Ives, President
Russ Pond, Treasurer
Pat Hamilton, Secretary
Hank Boyd, Director at Large
Donna Higgason, Director at Large
Marian Holmes, Director

Guests:

Patty Fuller
Judy Howe
Joe Kyger

Show wrap up – Judy, Patty and Joe made comments about the show - mostly positive feedback about the quick check-ins - the herdsire auction and spin offs. Judy felt that we need to work on the VAOBA store - try to get folks to sign up earlier. Marian and Patty thought because it was free that people felt like they could wait until the last minute. Judy also felt that we needed to work on a better way to handle the fashion show and the herdsire auction. Patty would like someone from the Fiber Committee to be involved with the fiber arts. Patty also felt there should be a display to show what happens with the fiber - perhaps the fiber committee could take this on for next year. Joe thought the new paperwork worked out great and not collecting the health certificates made things move quicker. Having 4 vets there really seemed to speed things along.

Joe, Patty and Judy are excused.

Meeting Called to Order: approximately 8:20 pm

Minutes: Approve October Minutes - Hank makes the motion - Donna seconds it - All in favor.

Treasurers Report: Russ reports that we have approximately \$45,197.05 and believes that there are still some outstanding bills for the VAOBA show that have not been paid. Sue moves that we accept the report and Donna seconds it - All in favor.

Committee Reports: (immediately following agenda)
Show Committee: No report other than wrap up call.

Old Business:

- Schedule more membership meetings – Hank will have something for the December board meeting.
- Trailer registration has been taken care of - trailer will be moved to Holmes Enterprises - locked storage inside of a fenced in area. Hank will check on insurance on the trailer and the contents.
- QuickBooks online (Russ) – Table until December

➤ Accountant/Audit – Russ checking w/ acct.

New Business:

- From Tonya: “You have my resignation.” - After review of the bylaws the board voted to appoint Margaret Hamilton to replace Tonya. This was done with the understanding that at the next election the members will vote in a president elect as well as president for the year 2011-12.

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Show Committee - The board will appoint a core show committee. As per Section 7.2 the committee shall select a chairperson for the committee.

The board will issue RFP's for EVENT COORDINATOR, HALTER SHOW SUPERINTENDENT, FLEECE SHOW SUPERINTENDENT, AUXILIARY FLEECE SHOW SUPERINTENDENT (aka Spin-Off Coordinator)

Upon selection the Event Coordinator will lead the show committee meetings.

The show committee will be involved in the execution and planning of the show along with the Event Coordinator.

THE HIERARCHY FOR THE SHOW:

BOARD OF DIRECTORS

EVENT COORDINATOR

SHOW COMMITTEE - ALL OTHER COORDINATORS AND VOLUNTEERS

The board discussed and agreed to appoint the following to the SHOW COMMITTEE:

Donna Higgason (board liaison)

Joe Kyger (barn manager)

Margaret Hamilton (Marketing Committee)

Pat Hamilton (Education Committee)

Brenda Breedlove (vendors at VAOBA show and VAOBA store)

Yet undetermined member of the Fiber Committee

Next Meeting Date: (December 6th)

Adjournment:

Fiber Committee Report:

1. The Second Annual Fashion Event was held in conjunction with the 1st Annual Herdsire Breeding Auction. Feedback was that people enjoyed the combination. Request was for more fashion to be available in auction part next year.

2. Arrangements and enrollment are nearly complete for the Sorting and Grading Workshop in Richmond, VA. 6 Nov. 2010 9 AM-4 PM. This currently is open to both VAOBA members as well as non-members.

3. Another newsletter article is being submitted tonight covering the Fashion Show and a fiber topic (blending).

B-J Ellis, Chair, Fiber Committee, VAOBA -

Marian moves to accept this report - Donna seconds - Russ, Sue, Pat, Marian, Donna in favor. Hank not in favor.

EDUCATION COMMITTEE:

Pat Hamilton reported that since she was out the entire month of October nothing had been done.

GOVERNMENT & INDUSTRY RELATIONS COMMITTEE:

Nothing to Report

MARKETING COMMITTEE:

Nothing to Report

MEMBERSHIP COMMITTEE:

We are up to 89 members. Sue makes a motion to accept - Donna seconds - all in favor.

Nov. 1, 2010 VAOPA Treasurer's Report

Current Accounts

Wachovia Non-profit Checking Show Account *4532

Description	Amount
Beginning Balance (10/01/10)	8,738.53
Deposit/Transfer:	52,383.14
Credit Card Charges:	(3,873.81)
Checks Cleared:	(31,530.40)
Bank Commercial Charges: Checks for Main Account	-
Current Balance (10/31/2010)	25,717.46
Outstanding Checks or noted expenditures: Wade, Diana, Joni, Judy, Sandi and Teri	\$ (9,613.42)

Anticipated expenses from Judy S. and Patty Fuller

Sue	\$ (1,993.00)
AOBA	\$ (2,799.00)
Patty	\$ (1,203.00)
Judy	\$ (912.00)
	\$ (6,907.00)

***Adjusted Show Account Balance** 9,197.04

Wachovia Non-profit Checking Primary Account *8660

Description	Amount
Beginning Balance (10/01/2010) from *8660	\$69,586.90
Check Deposits:	\$5,923.50
<u>Automated CC Deposits</u>	\$13,422.00
<u>Total Deposits</u>	\$88,932.40
Deposit items Adjustment	

Debits

AUTOMATED DEBIT MERCHANT BNKCD DEPOSIT	(88.00)
AUTOMATED DEBIT MERCHANT BNKCD DISCOUNT	(119.10)
AUTOMATED DEBIT MERCHANT BNKCD FEE	(43.67)
AUTOMATED DEBIT MERCHANT BNKCD INTERCHNG	(461.32)
CHECK 1601	(120.00)
CHECK 1602	(22.42)
CHECK 1603	(1,780.00)
COMMERCIAL SERVICE CHARGES FOR SEPTEMBER 2010	(12.00)
PURCHASE AT CONFERENCE INC 10/19	(165.90)
PURCHASE GODADDY.COM 10/10	(46.08)
TRNSFR 2000044574532 10/13	(24,424.00)
TRNSFR 2000044574532 10/18	(27,959.14)
	\$ (55,241.63)

Unadjusted Total for Main Account \$33,690.77

Adjustments:

Oct. Bank Deposits: Automated Credit Merchant Bankcd	
Current Balance 10/03/2010	
Outstanding Checks: 1604 to PostNet	(\$57.26)

Receivables:

Bob Anderson	\$65.00
MtnMdws Alpaca	\$14.00
Andean Tradition	\$250.00
Dreamland	\$425.00
Carolyn Calarco	\$1,350.00
David Hadley	\$262.50

***Total Adjusted Main Account Balance** \$36,000.01

***COMBINED ACCOUNT BALANCES (Adjusted)** **\$45,197.05**

Russ Pond, Treasurer