



Board of Directors Meeting Minutes

July 2, 2020

Present: Mary Forte – President
Michelle Roppel – VP
Gail Macik – Director
Jennifer Gilmore – Director
Patricia Kinsey – Treasurer
Brenda Landes – Secretary
Chanel Hammer – Director

Guest: Donna Higgason joined as Show Administrator

1.0 Meeting Opening:

1.1 A meeting was held via telephone conference call and commenced at 7:35 PM. Mary Forte called the meeting to order.

2.0 Business:

2.1 Meeting Minutes.

2.1.1 Patricia made a motion to approve Board Minutes from June 4, 2020 and June 25, 2020. Gail seconded. All approved.

2.2 Treasurer Report.

2.2.1 Patricia sent out June bank reconciliation and statement prior to meeting.

2.2.2 Gail made a motion to accept the June Treasurer's Report. Brenda seconded. All approved.

2.2.3 Patricia and Donna went over the numbers for 2019 Show to determine actual profit from 2019 show.

2.2.4 A 2019 Profit & Loss Statement was provided to Board along with 2019 Show Budget.

2.2.5 CABO paid \$350 for Cheryl DeWitt Seminar; Gail to check with Dave Grembi on agreement.

2.3 Membership.

2.3.1 There are 30 member farms as of end of June.

2.3.2 PayPal often does not give detail necessary to understand who has joined.

2.3.3 Membership has to be Jan 1 – Dec 31. If people pay membership in October or November, they get show discounts.

2.3.4 Donna will update the members listed on website. An email will be sent out letting those who have not renewed an opportunity to rejoin before their farm is deleted.

2.4 Committees.

2.4.1 Mary asked for Michelle to serve as Show Committee liason to Board.

2.4.2 Mary volunteered to be on the membership committee and asked Donna to be on the committee.

2.4.3 Mary will put info for Committees on website tomorrow requesting volunteers.

2.5 Education.

2.5.1 Consider use of Zoom for educational events. Can we do public and private – free for members?

2.5.2 Mary can do fecals, Chanel can do dryer balls and soap making. What else?

2.6 Show.

2.6.1 Donna joined BOD meeting to discuss status of show planning.

2.6.2 See show report attached.

2.6.3 Patty Fuller donated her credit of \$375 from Heart of Virginia that didn't happen to VAOBA for Don Thompkins.

2.6.4 Judy is picking up carpet when it goes on sale.

2.6.5 Venue has 2 classrooms that Show Committee will use for seminars.

2.6.6 Planning to have wall in front of fleece room as demos.

2.6.7 VT Vets will do care of alpacas seminar; Point of View Alpacas may do Alpacas 101.

2.6.8 Donna will check into agritourism seminar.

2.6.9 Live auction donations are needed. Herdsires. Generators. Should consider reserves on herdsires to get more in the auction.

3.0 Adjournment.

3.1 Meeting was adjourned at 8:40 PM.

3.2 Next meeting will be held on Thursday, August 6, 2020, at 7:30 PM.

Respectfully Submitted by Brenda Landes, VAOBA Secretary

Treasurer's Report

Virginia Alpaca Owners & Breeders Assoc.
Reconciliation Summary
Union Bank & Trust, Period Ending 06/30/2020

	<u>Jun 30, 20</u>
Beginning Balance	18,692.33
Cleared Transactions	
Checks and Payments - 2 Items	-2,472.00
Deposits and Credits - 4 Items	884.04
Total Cleared Transactions	<u>-1,587.96</u>
Cleared Balance	<u>17,104.37</u>
Uncleared Transactions	
Checks and Payments - 1 Item	<u>-1,225.00</u>
Total Uncleared Transactions	<u>-1,225.00</u>
Register Balance as of 06/30/2020	<u><u>15,879.37</u></u>
New Transactions	
Deposits and Credits - 2 Items	<u>492.75</u>
Total New Transactions	<u>492.75</u>
Ending Balance	<u><u>16,372.13</u></u>