



# Board of Directors Meeting Minutes

May 1, 2019

Present: Mary Forte – President  
Mike Engle – VP Joined 7:16  
Donna Atkins – Director  
Glen Kirby – Treasurer  
Brenda Landes – Secretary  
Elaine Simpson – Director joined 7:16

Guests: P Jay Fetner invited for show committee discussion

## 1.0 Meeting Opening:

1.1 A meeting was held via telephone conference call and commenced at 7:02 PM. Mary Forte called the meeting to order.

## 2.0 Business:

### 2.1 Meeting Minutes.

2.1.1 Glen made a motion to approve the meeting minutes of the April 3, 2019 meeting. Donna seconded the motion. All approved.

### 2.2 Treasurer Report.

2.2.1 April treasurer's report not available for the meeting.

2.2.2 Glen will send out and be available for calls.

### 2.3 Secretary Report.

2.3.1 No new information. Brenda requested that we discuss the annual meeting and any mailings that need to go out.

2.3.2 Nominating committee must get nominations and set up elections.

2.3.3 Mary will send Brenda a clean MailChimp list.

2.3.4 Brenda will reach out to Glo on Newsletter.

2.3.5 Dave Grembi has provided his newsletter info for the Education Committee.

### 2.4 Membership Report.

2.4.1 Mike has been calling Virginia alpaca owners. He is getting a lot of answering machines, and not too many call backs.

2.4.2 Several farms that attended the HOV show intend to join.

2.4.3 Glen provided a new member list prior to the meeting.

2.4.4 Mary mentioned that VAOBA happy to have vendors at the membership meeting, but they need to be members.

2.4.5 Mike is referring a lot of people to the website for information.

### 2.5 Education Report.

2.5.1 Education committee meeting minutes were sent to the Board prior to the meeting.

- 2.5.2 The Sustainable Farming Seminar was discussed. The fee should be decided upon by Education Committee.
  - 2.5.3 September 7 is selected date. Need a venue. Mary offered her farm to host.
  - 2.5.4 Report of Biowormer – have to use long term. It's very expensive.
  - 2.5.5 Barbervax hasn't been approved in US yet, but is approved in Australia.
- 2.6 Website.**
- 2.6.1 Mary has been in contact with Joe Preston regarding website.
  - 2.6.2 The website events need to be updated.
  - 2.6.3 Mary posted kids pictures under Youth.
- 2.7 Show Committee.**
- 2.7.1 An event coordinator hasn't been selected. Kevin O'Leary, Chris Reachard and a couple of additional names are in the running. Looking for good technician and someone who can think out of the box.
  - 2.7.2 Sue Ives will be halter show superintendent. Patty will be walking fleece superintendent. Judy Schroeder, Cheri Seiler, for fleece superintendent?
  - 2.7.3 Fleece Judge. Wade Gease for walking and/or regular fleece.
  - 2.7.4 Jay expects to have all personnel selected by end of next week.
  - 2.7.5 Jay sending out letters to alpaca affiliates regarding joint effort with other shows.
  - 2.7.6 Jay reaching out to commercial and alpaca supporters – several year commitments.
  - 2.7.7 Vendors, sponsorships, budget will follow selection of superintendents and judges.
  - 2.7.8 Show Committee has not met again. Committee will meet as soon as personnel are selected.
  - 2.7.9 Mary spoke to Jonathan at Light Livestock, and will confirm dates with him for show panels this week.
  - 2.7.10 Kids are a huge deal for the industry. There were 59 youth registered in showmanship and performance at MAPACA.
- 2.8 New Business.**
- 2.8.1 No new business.
- 3.0 Adjournment.**
- 3.1 Meeting was adjourned at 7:54 PM.
  - 3.2 Next meeting will be held on Wednesday, June 5 at 7 PM.

Respectfully Submitted by Brenda Landes, VAOBA Secretary

7:26 PM  
06/02/19

**Virginia Alpaca Owners & Breeders Assoc.**  
**Reconciliation Detail**  
Union Bank & Trust, Period Ending 05/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						36,408.46
Cleared Transactions						
Checks and Payments - 1 item						
Check	05/09/2019	2071	Thomas & Thomas	X	-850.00	-850.00
Total Checks and Payments					-850.00	-850.00
Deposits and Credits - 3 items						
Deposit	05/09/2019			X	99.71	99.71
Deposit	05/20/2019			X	1,025.00	1,124.71
Deposit	05/22/2019			X	99.41	1,224.12
Total Deposits and Credits					1,224.12	1,224.12
Total Cleared Transactions					374.12	374.12
Cleared Balance					374.12	36,782.58
Register Balance as of 05/31/2019					374.12	36,782.58
Ending Balance					<u>374.12</u>	<u>36,782.58</u>

## VAOBA Education Committee

Minutes from April 15, 2019 Meeting

Members Present: Brenda Landes, Teri & Dave Grembi

1. **Education Committee Membership.** Dave noted Bonnie Kittrell expressed an interest in joining our committee. He will follow up with Bonnie.
2. **Follow up Char Johnson's seminar.** Dave noted all attendees at the Char Johnson seminar provided very positive feedback. He sent some photos to Mary Forte with some comments about the seminar. Based on the number of attendees, VAOBA reached a financial breakeven point on this event.
  - a. **ACTIONS:**
    - i. Dave will follow up with Glen Kirby to ensure Char has been paid
    - ii. Dave will provide a brief write up for the newsletter.
3. **Annual VAOBA Meeting on June 22.** Dave noted Dr. B.J. Campbell has confirmed she will provide a parasite seminar at our meeting. We have confirmed her speaking time to be 1 pm, and her fee was negotiated by Mary to be \$250.00.
  - a. **ACTIONS;**
    - i. Dave will follow up with Dr. Campbell to obtain her bio, a photo, and brief description of the seminar
    - ii. Dave will write a brief summary for the VAOBA newsletter

4. **Developing and Maintaining a Sustainable Alpaca Business Seminar.** Dave noted he received confirmation via email from Karl Heinriche, Jay Reeder and Sarah Donahoe to provide this seminar for VAOBA on Saturday, September 7, 2019. There was discussion about the cost of the seminar and fees that we consider reasonable. The total cost for all three speakers will be approximately \$2,000.00. A proposed fee was \$125 per member, and an additional \$75 for attendees from the same member farm. \$150 for non-members, and an additional \$100 for non-member attendees from the same farm. At this fee, we should break even with our costs if approximately 10 couples attend the seminar.
  - a. **ACTIONS:**
    - i. Dave will develop a written agreement for each speaker to sign
    - ii. Dave will write a brief summary for the VAOBA newsletter
    - iii. Brenda will follow up with the BOD regarding their thoughts on the proposed fees.
  
5. **Neonate Seminar.** The BOD requested that our Committee reschedule this, if possible, for Spring 2020. Patty Fuller has agreed to follow up with Dr. Cheryl DeWitt and Virginia Tech to lock in the venue and a date in the Spring.
  - a. **ACTIONS;**
    - i. Dave will maintain communications with Patty to follow through on this program.
  
6. **November VAOBA Show.** Due to the conflicts and poor attendance of show exhibitors at the seminars provided at the show, the Education Committee will focus on providing education for the general public at the 2019 show. With the change of venue this year it is likely we will have more general public attend the show, and we will take the opportunity to provide repeat Alpaca 101 sessions throughout the day Saturday and Sunday morning. As last year, the Show Committee can negotiate with vendors to provide educational events as they deem necessary. The Education Committee will support the Show Committee as much as possible.
  - a. **ACTIONS;**
    - i. Education Committee will develop an Alpaca 101 presentation for general public
    - ii. Brenda will follow up with the BOD to ensure coordination between the Education and Show Committees
    - iii. The Education Committee will evaluate the TxOlan format for education for possible implementation at the 2020 VAOBA show.