



Board of Directors Meeting Minutes

May 7, 2020

Present: Mary Forte – President
Mike Engle – VP
Gail Macik – Director
Jennifer Gilmore – Director
Patricia Kinsey – Treasurer
Brenda Landes – Secretary
Chanel Hammer – Director

1.0 Meeting Opening:

1.1 A meeting was held via telephone conference call and commenced at 7:39 PM. Mary Forte called the meeting to order.

2.0 Business:

2.1 Meeting Minutes.

2.1.1 Mary made a motion to approve Board Minutes from April 9, 2020. Mike seconded. All approved.

2.2 Treasurer Report.

2.2.1 Patricia sent out April bank reconciliation and statement prior to meeting.

2.2.2 Question to follow up with Patricia on 2 checks.

2.3 Membership.

2.3.1 Membership at end of April was 25 farms.

2.4 Education.

2.4.1 Anthony Stachowski presenting his workshop at Annual Meeting.

2.4.2 Keep Wade Gease in mind for workshop. Coordinate with Mike Engle.

2.4.3 September Workshop. How about a Bring Your Own Lunch & Materials Event. Mary teach how to do fecals? Chanel teach weaving or how to make soap and felt it? Dryer balls? Things we can teach to help owners bring income into their business. Chanel will check into cost of materials for soap making.

2.5 Show.

2.5.1 Mary signed contract for show venue. There is a \$3000 nonrefundable deposit.

2.5.2 Do not have to pay anything more until 30 days prior to show.

2.5.3 Vendors. Non-refundable deposit for space. What other vendors should be able to vend? Crafts-oriented.

2.5.4 Chanel is liason to show committee; nothing has happened.

2.6 Annual Meeting & BOD Elections.

2.6.1 Anthony's workshop. Mary will call him to determine agenda.

2.6.2 Nominee Bios, Ballot and Notice of Annual Meeting is going out next week.

2.6.3 Elections are coming up in June. Mike (Vice President) and Chanel's terms are up.

2.7 Communications.

2.7.1 Website. Mary hired Lauren O. to SEO optimize VAOBA.org search engine for \$200.

2.7.2 Need committee to make recommendations on how to move forward with Openherd website. Website needs to be cleaned up.

2.7.3 Mike proposed that we ask Nicole or someone like her to head up a committee that will make decisions and advise the BOD on website and social media.

2.8 New Business.

2.8.1 No new business.

3.0 Adjournment.

3.1 Meeting was adjourned at 8:47 PM.

3.2 Next meeting will be held on Thursday, June 4 at 7:30 PM.

Respectfully Submitted by Brenda Landes, VAOBA Secretary

Treasurer's Report

Virginia Alpaca Owners & Breeders Assoc.
Reconciliation Detail
 Union Bank & Trust, Period Ending 04/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						19,434.67
Cleared Transactions						
Checks and Payments - 3 Items						
Bill Pmt -Check	03/19/2020	2176	Patty Fuller	X	-408.53	-408.53
Bill Pmt -Check	04/07/2020	2178	Kelly & Daughtrey	X	-200.00	-608.53
Bill Pmt -Check	04/07/2020	2179	State Corporation...	X	-25.00	-633.53
Total Checks and Payments					-633.53	-633.53
Deposits and Credits - 5 Items						
Deposit	04/01/2020			X	250.00	250.00
Deposit	04/07/2020	5557	Gail Waldman	X	30.00	280.00
Deposit	04/07/2020			X	199.42	479.42
Deposit	04/07/2020			X	1,117.00	1,596.42
Deposit	04/29/2020			X	99.71	1,696.13
Total Deposits and Credits					1,696.13	1,696.13
Total Cleared Transactions					1,062.60	1,062.60
Cleared Balance					1,062.60	20,497.27
Uncleared Transactions						
Checks and Payments - 1 Item						
Bill Pmt -Check	04/27/2020	2180	Treasurer King & ...		-103.49	-103.49
Total Checks and Payments					-103.49	-103.49
Deposits and Credits - 2 Items						
Deposit	11/29/2019		VAOBA Farm Sto...		349.87	349.87
Deposit	11/29/2019				1,319.00	1,668.87
Total Deposits and Credits					1,668.87	1,668.87
Total Uncleared Transactions					1,565.38	1,565.38
Register Balance as of 04/30/2020					2,627.98	22,062.65
New Transactions						
Deposits and Credits - 3 Items						
Deposit	05/04/2020				99.71	99.71
Deposit	05/04/2020				300.00	399.71
Deposit	05/04/2020				500.00	899.71
Total Deposits and Credits					899.71	899.71
Total New Transactions					899.71	899.71
Ending Balance					3,527.69	22,962.36

Virginia Alpaca Owners & Breeders Assoc.
Reconciliation Summary
Union Bank & Trust, Period Ending 04/30/2020

	<u>Apr 30, 20</u>
Beginning Balance	19,434.67
Cleared Transactions	
Checks and Payments - 3 Items	-633.53
Deposits and Credits - 5 Items	1,696.13
Total Cleared Transactions	<u>1,062.60</u>
Cleared Balance	<u>20,497.27</u>
Uncleared Transactions	
Checks and Payments - 1 Item	-103.49
Deposits and Credits - 2 Items	1,668.87
Total Uncleared Transactions	<u>1,565.38</u>
Register Balance as of 04/30/2020	<u>22,062.65</u>
New Transactions	
Deposits and Credits - 3 Items	899.71
Total New Transactions	<u>899.71</u>
Ending Balance	<u>22,962.36</u>