



Board of Directors Meeting Minutes

November 7, 2018

Present: Glen Kirby – Treasurer
Elaine Simpson – Director
Brenda Landes – Secretary
Donna Higgason – Director

Absent: Mary Forte – President
Donna Atkins – Director
Mike Engle – Vice President

1.0 Meeting Opening:

1.1 A meeting was held via telephone conference call and commenced at 7:13 PM. Donna Higgason called the meeting to order.

2.0 Business:

2.1 Meeting Minutes.

2.1.1 Elaine made a motion to approve the meeting minutes of the October 3, 2018 meeting. Glen seconded the motion. All approved.

2.2 Treasurer Report.

2.2.1 Brenda made motion to approve the October Treasurer's Report. Elaine seconded the motion. All approved.

2.3 Education Report.

2.3.1 Education decision is being tabled until we know if the show will yield a profit or loss.

2.4 Discussion of New Venue.

2.4.1 Discussed the 2019 Show Contract. Jay has negotiated all items the way we requested, except for the cancellation fee. Glen is asking them to abide by VA state law. The \$100 refund may go to \$500.

2.5 Show Report.

2.5.1 Show registration is coming along. Many folks that are coming haven't yet registered - at least 200. There are 84+ registered at last check. Walking fleece show may sell out. It is capped at 100.

2.5.2 Herdsire auction and silent auction are shaping up well. We have 10 good herdsires, and very good silent auction items. We should clear \$15000.

2.5.3 All plastic is available at Lowe's for show. Show looks to be in good shape.

2.5.4 Glen will pick up the trailer, which has been moved to Jennifer Gilmore's. Judy Benson will mail key to Glen. Trailer tags and personal property info is hard to move from place to place.

2.5.5 Judy Howe has been in touch with Hadensville Storage. They are checking to make sure that the carpet is still in place, but they did have a unit number assigned. It is uncertain whether the storage fee was paid for 2018, though the 2017 meeting minutes indicate that it was being paid in advance. All checks are made out to an entity. None are made to PayPal. None appear to be made out to Storage facility.

- 2.5.6** Volunteers are needed for setting up venue. Need help putting plastic down and marking stalls on Wednesday. Johnathan will put up stalls on Thursday AM. Need help with wiring, etc. Wednesday afternoon. Please let Donna H. and/or Judy Howe know if you or someone you know can help. Can pay \$10/hr if necessary.
- 2.5.7** If anyone has Christmas decorations, please bring.

2.6 Membership.

- 2.6.1** We have two new farms: Lilly's Alpacas, Orms from MD, Tuckahoe Treasures

3.0 Adjournment.

- 3.1** Glen made a motion to adjourn the meeting. Brenda seconded the motion. Meeting was adjourned at 7:43 PM.
- 3.2** A meeting will be held just prior to the show. Date TBD

Respectfully Submitted by Brenda Landes, VAOBA Secretary

9:01 PM
11/05/18

Virginia Alpaca Owners & Breeders Assoc.
Reconciliation Detail
Union Bank & Trust, Period Ending 10/31/2018

| Type | Date | Num | Name | Clr | Amount | Balance |
|--|------------|-------|-----------------------|-----|------------------|------------------|
| Beginning Balance | | | | | | 37,055.56 |
| Cleared Transactions | | | | | | |
| Checks and Payments - 5 items | | | | | | |
| Check | 09/18/2018 | 2028 | Alpaca Owners and ... | X | -51.35 | -51.35 |
| Check | 10/10/2018 | 2029 | Bang Music Inc. | X | -90.00 | -141.35 |
| Check | 10/11/2018 | draft | Constant Contact | X | -20.00 | -161.35 |
| Check | 10/22/2018 | draft | Paypal | X | -267.99 | -429.34 |
| Check | 10/26/2018 | draft | Farm Family Casual... | X | -906.00 | -1,335.34 |
| Total Checks and Payments | | | | | -1,335.34 | -1,335.34 |
| Deposits and Credits - 2 items | | | | | | |
| Deposit | 10/22/2018 | | | X | 2,744.98 | 2,744.98 |
| Deposit | 10/26/2018 | | | X | 3,685.38 | 6,430.36 |
| Total Deposits and Credits | | | | | 6,430.36 | 6,430.36 |
| Total Cleared Transactions | | | | | 5,095.02 | 5,095.02 |
| Cleared Balance | | | | | 5,095.02 | 42,150.58 |
| Uncleared Transactions | | | | | | |
| Checks and Payments - 2 items | | | | | | |
| Check | 10/31/2018 | 2030 | Light Livestock | | -4,200.00 | -4,200.00 |
| Check | 10/31/2018 | 2031 | Sue Ives | | -1,000.00 | -5,200.00 |
| Total Checks and Payments | | | | | -5,200.00 | -5,200.00 |
| Total Uncleared Transactions | | | | | -5,200.00 | -5,200.00 |
| Register Balance as of 10/31/2018 | | | | | -104.98 | 36,950.58 |
| New Transactions | | | | | | |
| Checks and Payments - 3 items | | | | | | |
| Check | 11/03/2018 | draft | Morris Press Cookb... | | -916.10 | -916.10 |
| Check | 11/06/2018 | 2032 | Commonwealth Fair... | | -8,000.00 | -8,916.10 |
| Check | 11/06/2018 | 2033 | Sharon Loner | | -392.40 | -9,308.50 |
| Total Checks and Payments | | | | | -9,308.50 | -9,308.50 |
| Deposits and Credits - 3 items | | | | | | |
| Deposit | 11/01/2018 | | | | 1,550.00 | 1,550.00 |
| Deposit | 11/05/2018 | | | | 424.83 | 1,974.83 |
| Deposit | 11/06/2018 | | | | 1,389.26 | 3,364.09 |
| Total Deposits and Credits | | | | | 3,364.09 | 3,364.09 |
| Total New Transactions | | | | | -5,944.41 | -5,944.41 |
| Ending Balance | | | | | <u>-6,049.39</u> | <u>31,006.17</u> |