



Board of Directors Meeting Minutes

Nov 5, 2020

Present: Mary Forte – President
Michelle Roppel – VP
Gail Macik – Director
Jennifer Gilmore – Director
Judy Howe – Treasurer
Brenda Landes – Secretary
Chanel Hammer – Director

Guest: Donna Higgason joined as Show Administrator

1.0 Meeting Opening:

- 1.1 A meeting was held via telephone conference call and commenced at 7:33 PM. Mary Forte called the meeting to order.

2.0 Business:

2.1 Treasurer Report.

- 2.1.1 Judy reported that the VAOBA PayPal account is still in Linda Pollock's name. Perhaps close down and start over at beginning of 2021.
- 2.1.2 Judy had to close the Square account and open a new one in order to account for 2020 tax information.
- 2.1.3 Treasurer's reconciliation report was sent in advance.
- 2.1.4 Brenda made a motion to approve the October 31, 2020 Treasurer's Report. Chanel seconded the motion.
- 2.1.5 Treasurer@vaoba.org needs to be changed to Judy Howe (through Openherd).
- 2.1.6 PayPal email address needs to be changed but not until after show. Judy can log on and see the account, and she can transfer the money to the bank account, but she doesn't get notifications.

2.2 Secretary Report.

- 2.2.1 There are no objections to approving the BOD Meeting Minutes from October 1, 2020. They are approved.

Donna Higgason joined at 7:45 PM.

2.3 Membership.

- 2.3.1 There are 36 member farms as of end of October.
- 2.3.2 Member list needs to be updated on the website to include Funky Fleece Farm and Poplar Hill Alpacas.
- 2.3.3 Send letter and a membership invoice to all Virginia farms in December. Letter to outline the benefits.
- 2.3.4 Need to consider giving non-show alpaca owners a different benefit that parallels the show benefit.
- 2.3.5 Donna has put a flyer (Why should you join VAOBA?) on facebook and we did get one member from the post.

2.3.6 VAOBA membership table at show.

2.4 Education.

2.4.1 Difficult with COVID to plan.

2.5 Show Report.

2.5.1 Right at 200 alpacas and will go up. Closing on 11/10. About 10 farms in process.

2.5.2 Covid posters and stickers ordered.

2.5.3 AOA not attending the show this year.

2.5.4 A couple of education seminars have canceled.

2.5.5 No kid events due to Covid restrictions.

2.5.6 Best head and fun classes will sign up at show.

2.5.7 Carpet needs a home. Spent \$10K. 750 LF 12', 1500 LF 6' will be 20 – 25 rolls of carpet.

2.5.7..1. VAOBA trailer is 12' and packed with show stuff; it won't fit. VAOBA would need at least 16' trailer.

2.5.7..2. Storage facility will be \$1200 - \$1500/yr with difficulty of lifting on and off trailer at both ends.

2.5.7..3. A cargo trailer would be less expensive. Inspection and weight. Need to know what we'd be looking for.

2.5.7..4. Will use Judy's landscape trailer if necessary.

2.5.7..5. Possibly purchase shed that can be delivered to someone's farm to store carpet for minimum 3 years.

2.5.7..6. Mary asked Donna, Michelle and Judy to work on solution that's best for VAOBA.

2.5.8 No VAOBA store this year. No volunteers to work the store.

2.5.9 If someone is selling from their stall, they need to pay for vendor license.

2.5.10 63 people signed up for dinner and auction. Backyard BBQ and Auction moved to Saturday evening.

2.5.11 Silent auction has quite a few items.

2.5.12 Pen sale at 23 entries. Suggests charging more next year.

2.5.13 Walking Fleece is sold out and has a waiting list.

2.5.14 Gail will work color check.

2.5.15 Judy has microchip reader.

2.6 Website/Electronic Media.

2.6.1 Nothing new.

3.0 Adjournment.

3.1 Meeting was adjourned at 8:38 PM.

3.2 Next meeting will be held on Thursday, December 3, 2020, at 7:30 PM.

Respectfully Submitted by Brenda Landes, VAOBA Secretary

Virginia Alpaca Owners & Breeders Assoc.
Reconciliation Summary
 Union Bank & Trust, Period Ending 10/31/2020

	Oct 31, 20
Beginning Balance	19,974.74
Cleared Transactions	
Checks and Payments - 8 items	-8,154.14
Deposits and Credits - 2 items	34,521.68
Total Cleared Transactions	26,367.54
Cleared Balance	46,342.28
Uncleared Transactions	
Checks and Payments - 2 items	-15,000.00
Total Uncleared Transactions	-15,000.00
Register Balance as of 10/31/2020	31,342.28
Ending Balance	31,342.28

Virginia Alpaca Owners & Breeders Assoc.
Reconciliation Detail
 Union Bank & Trust, Period Ending 10/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						19,974.74
Cleared Transactions						
Checks and Payments - 8 items						
Bill Pmt -Check	10/05/2020	2191	John Roppel.	X	-1,078.14	-1,078.14
Bill Pmt -Check	10/05/2020	2190	Farm Family Casual...	X	-218.00	-1,296.14
Bill Pmt -Check	10/09/2020	2192	Farm Family Casual...	X	-901.00	-2,197.14
Check	10/13/2020		Pacablast	X	-300.00	-2,497.14
Check	10/13/2020	2193	Heather's Acre Alpa...	X	-144.00	-2,641.14
Check	10/20/2020		C&R Carpet and Rug	X	-5,400.00	-8,041.14
Check	10/20/2020		Deluxe	X	-28.00	-8,069.14
Check	10/23/2020		Bang Music Inc.	X	-85.00	-8,154.14
Total Checks and Payments					-8,154.14	-8,154.14
Deposits and Credits - 2 items						
Deposit	10/20/2020			X	6,450.80	6,450.80
Deposit	10/20/2020			X	28,070.88	34,521.68
Total Deposits and Credits					34,521.68	34,521.68
Total Cleared Transactions					26,367.54	26,367.54
Cleared Balance					26,367.54	46,342.28
Uncleared Transactions						
Checks and Payments - 2 items						
Check	10/25/2020	2194	Sue Ives		-1,000.00	-1,000.00
Check	10/27/2020	2195	Fredericksburg Exp...		-14,000.00	-15,000.00
Total Checks and Payments					-15,000.00	-15,000.00
Total Uncleared Transactions					-15,000.00	-15,000.00
Register Balance as of 10/31/2020					11,367.54	31,342.28
Ending Balance					11,367.54	31,342.28