



Board of Directors Meeting Minutes

September 3, 2020

Present: Mary Forte – President
Michelle Roppel – VP
Gail Macik – Director
Jennifer Gilmore – Director
Patricia Kinsey – Treasurer
Brenda Landes – Secretary
Chanel Hammer – Director

Guest: Donna Higgason joined as Show Administrator

1.0 Meeting Opening:

1.1 A meeting was held via telephone conference call and commenced at 7:35 PM. Mary Forte called the meeting to order.

2.0 Business:

2.1 Treasurer Report.

- 2.1.1 Patricia sent out June bank reconciliation and statement prior to meeting.
- 2.1.2 Brenda made a motion to accept the August 6 Treasurer's Report. Michelle seconded. All approved.
- 2.1.3 CABO paid \$350 for Cheryl DeWitt Seminar

2.2 Meeting Minutes.

2.2.1 Item 2.4.4 was deleted. There are no objections to approving the BOD Meeting Minutes from August 6, 2020. They are approved.

2.3 Membership.

- 2.3.1 Member list has been updated on the website.
- 2.3.2 There are 33 member farms as of end of August.

2.4 Education.

- 2.4.1 Difficult with COVID to plan.
- 2.4.2 Mary requested a list of materials from Chanel to make dryer balls, but only way to do may be via Zoom.

2.5 Show.

- 2.5.1 Michelle reviewed the August VAOBA Show Committee meeting notes (attached).
- 2.5.2 New York Show has canceled due to NY COVID rules. Status unknown on Buckeye, but it appears that it will move forward.
- 2.5.3 Currently, the VAOBA Show will still move forward.
- 2.5.4 Pen sale – all animals must be AOA registered and be registered for the Pen Sale.
- 2.5.5 Mary asked about Fun Class. No news. Donna will need to respond.
- 2.5.6 Vendors are extremely interested.
- 2.5.7 Walking Fleece is already half full.

- 2.5.8** Patricia is not seeing PayPal payments for show; so people may be registering, but not paying.
- 2.5.9** Are we doing anything other than Facebook to advertise? Everyone needs to start sharing the VAOBA Facebook show announcement.
- 2.5.10** We need an email campaign to be sent out every other week at least. We're ON!!
Date. Location. Register NOW. Link to register. Michelle to discuss with Donna.

2.6 Website/Electronic Media.

- 2.6.1** Still need to do something to get this moving.

3.0 Adjournment.

- 3.1** Meeting was adjourned at 8:13 PM.
- 3.2** Next meeting will be held on Thursday, October 1, 2020, at 7:30 PM.

Respectfully Submitted by Brenda Landes, VAOBA Secretary

Virginia Alpaca Owners & Breeders Assoc.
Reconciliation Summary
 Union Bank & Trust, Period Ending 08/31/2020

	Aug 31, 20
Beginning Balance	18,710.52
Cleared Transactions	
Deposits and Credits - 3 ite...	1,443.90
Total Cleared Transactions	1,443.90
Cleared Balance	20,154.42
Register Balance as of 08/31/2020	20,154.42
Ending Balance	20,154.42

Virginia Alpaca Owners & Breeders Assoc.
Reconciliation Detail
 Union Bank & Trust, Period Ending 08/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						18,710.52
Cleared Transactions						
Deposits and Credits - 3 items						
Deposit	08/19/2020			X	750.00	750.00
Deposit	08/21/2020			X	193.90	943.90
Deposit	08/28/2020			X	500.00	1,443.90
Total Deposits and Credits					1,443.90	1,443.90
Total Cleared Transactions					1,443.90	1,443.90
Cleared Balance					1,443.90	20,154.42
Register Balance as of 08/31/2020					1,443.90	20,154.42
Ending Balance					1,443.90	20,154.42

August VAOBA Show Committee Meeting

Show Info:

- registration is open, nearly half of walking fleece filled (as of meeting on August 19, 2020)
- as of last week (week of August 24, 2020) the NY show has cancelled due to quarantine restrictions set by NY state health officials. how this will affect our attendance is uncertain
- several herdsires are already consigned for the Sat live auction, multiple items are also consigned for both silent & live auction
- vendors are calling & asking to show at the venue and the list is growing, which is unusual from past years when we've had to search them out

Pen Sale Update:

- all animals must meet the same requirements as show animals (i.e. health cert, etc) to be listed in the advertising printed pre-show. A list of pen sale animals will be available in the program for viewing with descriptions (in progress)
- there will be no separate area for the pen sale animals to be displayed (all animals will be under the supervision of their respective owners in their owners' pens). Work is in progress to make a logo, a sign, etc to designate animals up for the pen sale on each person's gates
- the animals for the pen sale must be registered on the VAOBA/AOA site as with all other animals entering the venue, and there is a \$25/animal charge for all animals being entered into the pen sale. This is to prevent people from bringing animals under the "companion" heading and then register them for the pen sale without following the proper paperwork or registration, as has apparently happened in the past
- there are (currently) no restrictions on age, gender or breed (huacaya or suri) for animals going into the pen sale. The discussion of people bringing older, perhaps sub-par animals was discussed, and the general consensus was that owners can bring what animals they choose to register for the pen sale, and people can either purchase them or choose not to
- animals entered late (after the deadline for the printed program/advertisements has passed) will be listed out on a spreadsheet tucked into the program (work in progress)

Covid Updates:

- the venue has given us signs that will be put up at various places, telling people how to manage and prevent the spread of the virus. How this will help/aid us is uncertain at this time as no one knows if we'll be in a slump or rise in the virus when Nov comes
- we are still uncertain how many people will be allowed in the venue (again, no one knows what/if the rules will change by Nov)
- we are still a go for the venue to happen in Nov, and people are registering early due to cancelled shows in other places
- there are several large events scheduled for the venue starting this weekend, so the venue is starting to ramp up towards the holiday crowds (one of their largest draws, the sewing & craft expo, is about a month before our show...the spring one was cancelled, so this three day event should draw a large number of people. Without covid, this usually draws upwards of 25k people for its three days at the venue)