

VAOBA BOARD Meeting
Minutes – August 5, 2013

John Hanna
Donna Higgason
Pat Hamilton
Eric Evans
Al Dillon
Glen Kirby

Meeting Called to Order at 7:04 p.m.

Minutes – John makes the motion to accept the July 2013 minutes – Al seconds - all in favor – motion carried.

Treasurer – Glen provided the attached reports for the meeting. Glen bought the new version of Quickbooks and met with Carol to get everything up to date. Eric makes the motion to accept the Treasurers Report – John seconds – all in favor – motion carried.

Education Committee – no report.

Fiber Committee – no report.

Marketing & Membership Committee – no report.

Newsletter – next newsletter will go out soon. Donna has the new logo and has information from Catie

Dutcher and Mary to add to the newsletter.

Show Committee –

John has 1 or 2 seminars lined up with Leslie of Autumn Mist. Steve Purdy will present his insurance seminar. John will contact one of the volunteer VT vets about a seminar. He also spoke with Dr. Karen Baum about a seminar and she suggested 'nutrition'.

Glen makes the motion to accept the Show Committee report, Al seconds - all in favor – motion carried.

OLD BUSINESS -

NEW BUSINESS -

1- Donna discusses the problem they have uncovered with multiple accounts. Donna asked Sue how the money gets into the show account. Sue provided a history of how things have been done in the past. John suggests we have Sue mail all checks to Glen so that Glen track deposits. Eric makes the motion that we have Sue mail all checks to Glen, John seconds, all in favor – motion carried.

2- Steve Purdy, Innovative Insurance, told Eric that

VAOBA could be sued if there were an accident or loss at the VAOBA show. Glen thinks we should ask if all volunteers would be covered. Pat filled out the application and sent it to Steve today for an estimate. John asks if this will be for every VAOBA event during the year. As soon as we get the estimate Donna will pass it on to the Board for approval.

Glen makes a motion to adjourn – Eric seconds – all in favor – motion carried.

Meeting adjourned at 7:30 p.m.

Next Meeting will be Monday – Sept. 9 , 2013

8:50 PM

08/01/13

Virginia Alpaca Owners & Breeders Assoc.

Reconciliation Detail

Wells Fargo (show), Period Ending 07/31/2013

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						3,984.41
Cleared Transactions						
Checks and Payments - 2 items						
Check	07/16/2013	1203	Light Livestock	X	-6,962.50	-6,962.50
Check	07/17/2013	1202	Don Tomkins	X	-800.00	-7,762.50
Total Checks and Payments					-7,762.50	-7,762.50
Deposits and Credits - 4 items						
Deposit	07/15/2013			X	630.00	630.00
Deposit	07/15/2013			X	10,000.00	10,630.00
Deposit	07/22/2013			X	400.00	11,030.00
Deposit	07/29/2013			X	1,036.00	12,066.00
Total Deposits and Credits					12,066.00	12,066.00
Total Cleared Transactions					4,303.50	4,303.50
Cleared Balance					4,303.50	8,287.91
Register Balance as of 07/31/2013					4,303.50	8,287.91
Ending Balance					4,303.50	8,287.91

Virginia Alpaca Owners & Breeders Assoc.
Reconciliation Detail
Wells Fargo (main), Period Ending 07/31/2013

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						59,380.87
Cleared Transactions						
Checks and Payments - 10 items						
Check	07/10/2013		AT Conference	X	-31.71	-31.71
Check	07/11/2013		Bankcard	X	-76.21	-107.92
Check	07/11/2013		Bankcard	X	-58.50	-166.42
Check	07/11/2013		Bankcard	X	-46.66	-213.08
Check	07/11/2013		Breedworks Design	X	-45.00	-258.08
Check	07/15/2013		Virginia Alpaca Ow...	X	-10,000.00	-10,258.08
Check	07/16/2013		Constant Contact	X	-35.00	-10,293.08
Check	07/17/2013		Godaddy.com	X	-331.00	-10,624.08
Check	07/22/2013		Pat Hamilton	X	-1,335.90	-11,959.98
Check	07/26/2013		Intuit Quickbooks	X	-210.56	-12,170.54
Total Checks and Payments					-12,170.54	-12,170.54
Deposits and Credits - 12 items						
Deposit	07/09/2013			X	587.00	587.00
Deposit	07/15/2013			X	100.00	687.00
Deposit	07/15/2013			X	175.00	862.00
Deposit	07/15/2013			X	238.79	1,100.79
Deposit	07/15/2013			X	2,775.00	3,875.79
Deposit	07/18/2013			X	100.00	3,975.79
Deposit	07/22/2013			X	100.00	4,075.79
Deposit	07/22/2013			X	100.00	4,175.79
Deposit	07/26/2013			X	449.00	4,624.79
Deposit	07/27/2013			X	100.00	4,724.79
Deposit	07/29/2013			X	1,350.00	6,074.79
Deposit	07/30/2013			X	1,350.00	7,424.79
Total Deposits and Credits					7,424.79	7,424.79
Total Cleared Transactions					-4,745.75	-4,745.75
Cleared Balance					-4,745.75	54,635.12
Uncleared Transactions						
Checks and Payments - 1 item						
Check	07/27/2013	1547	Carol Williams		-100.00	-100.00
Total Checks and Payments					-100.00	-100.00
Deposits and Credits - 1 item						
Deposit	07/31/2013				136.00	136.00
Total Deposits and Credits					136.00	136.00
Total Uncleared Transactions					36.00	36.00
Register Balance as of 07/31/2013					-4,709.75	54,671.12

7:37 PM

08/01/13

Virginia Alpaca Owners & Breeders Assoc.
Reconciliation Detail
Wells Fargo (main), Period Ending 07/31/2013

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
New Transactions						
Deposits and Credits - 2 items						
Deposit	08/01/2013				231.00	231.00
Deposit	08/01/2013				875.00	1,106.00
Total Deposits and Credits					<u>1,106.00</u>	<u>1,106.00</u>
Total New Transactions					<u>1,106.00</u>	<u>1,106.00</u>
Ending Balance					<u><u>-3,603.75</u></u>	<u><u>55,777.12</u></u>

Show Committee Report to Board

Report Date: August 1, 2013

Committee: Show – Minutes of meeting

Members in Attendance to show committee: Judy Howe, Pat Hamilton, Sue Ives, Sandra Muraca ,
Donna Higgason, Glen Kirby.

Report Submitted by: Judy Howe

540-604-4914

Topic	Discussion	Action
Committee Meeting July 30 th . Start time: 7:30 pm and adjourn 8:30 pm		
Topic #1	<p>Updates</p> <ul style="list-style-type: none"> • Information on 4 hotels with reasonable rates are now up on the website. We have 85 rooms and 10 suites blocked with rates ranging from \$69/night to \$89/night. • Photo contest information and registration forms on website. • Wini Labrecque is not available that weekend • Vendor information now on website. Vendor emails out to past vendors. • Sortathon: Board decided to not do the sortathon due to cost. 	
Topic #2	<p>Advertising</p> <ul style="list-style-type: none"> • Judy is coordinating TV campaign at a cost of \$5,000 • Board decided to also do radio at a cost of \$3,900. Donna will coordinate the radio campaign. 	
Topic #3	<p>Herdsire Auction</p> <ul style="list-style-type: none"> • Sandra will get a good quality Suri for auction. • Donna will ask Mary for Hudson, and Carol Grace for Ringo. Judy will see if Patty will get rest of herdsires. • Show promotion to be similar to last year with Patty designing and creating poster boards • Want to have 2 bars set up around 4:30, hors' doevres around 5pm and Auction at 5:45. • Want to get other donations to fill in between herdsires. 	<p>Check with Patty on herdsires. Ask Airlite and Light Livestock for donation.</p>
Topic #4	<p>Little Mr/Miss VAOBA</p> <ul style="list-style-type: none"> • Details regarding entries discussed. • Selection will be made by Board on Friday night • Judy will get information and entry forms on website. • Eblast will be made to vaoba members 	
Other	<p>Other</p> <ul style="list-style-type: none"> • John working on seminars • Ribbons will not have old logo, but use 'heads' of new logo on center button. Donna to ask 	

	<p>Breedworks if they can send a jpg for that purpose.</p> <ul style="list-style-type: none">• Committee interested in still doing shawl contest. Sue Ives to send Chris Reacher'• Contacted AirLite. They will get back to me next week.	