



Board of Directors Meeting Minutes

April 3, 2019

Present: Mary Forte – President
Mike Engle – VP
Donna Atkins – Director
Glen Kirby – Treasurer
Brenda Landes – Secretary
Elaine Simpson – Director

Guests: P Jay Fetner invited for show committee discussion

1.0 Meeting Opening:

1.1 A meeting was held via telephone conference call and commenced at 7:04 PM. Mary Forte called the meeting to order.

2.0 Business:

2.1 Meeting Minutes.

2.1.1 Mike made a motion to approve the meeting minutes of the March 13, 2019 meeting. Glen seconded the motion. All approved.

2.2 Treasurer Report.

2.2.1 Glen provided the March treasurer's reports to the Board prior to the meeting.

2.2.2 Mary inquired about cancellation on Constant Contact. Glen confirmed that it was cancelled.

2.2.3 Do we want to have Amy Schutte add any more states to our contacts list? Yes, \$200 – 300 more. All approved.

2.3 Secretary Report.

2.3.1 No new information. Brenda requested that we discuss the annual meeting and any mailings that need to go out.

2.3.2 Annual meeting is June 22.

- Dave Grembi has lined up vet to speak.
- Facility room is free. We will need to pay for food, which isn't cheap, but the cost should be approximately same as last year.
- Need to form a Nominating Committee to find people who want to run for the Board. Jay will Chair.
- Brenda to send out notice to the members requesting volunteers to serve.
- Donna Higgason's Director position needs to be replaced. Donna Atkins' position is up for re-election. Elaine's position is up for re-election.

2.4 Membership Report.

2.4.1 Mike indicated that the Membership Committee is lonely.

2.4.2 Several farms that attended the HOV show intend to join.

- 2.4.3 HOV had 22 farms and only 5 of them were members of VAOBA.
- 2.4.4 Brenda and Mary will update the website informing prospective members of the additional \$3 charge to use the credit card.
- 2.4.5 Glen provided the updated membership list to Mike, Brenda, and Mary.
- 2.4.6 Mike asked the Board to assist him with frequently asked questions about why they should join.
- 2.4.7 Mike has approximately 150 names on his list. He intends to call them over next 30 days.
- 2.4.8 Everyone needs to take a few names. Mike to send out the list for any feedback.
- 2.4.9 Mary mentioned that AOA put out an email about a fleece membership.

2.5 Education Report.

- 2.5.1 Brenda reported. Education Committee did not meet last month; however, Dave has confirmed BJ Campbell, DVM, will speak at our annual meeting in June.
- 2.5.2 11 participated in the No Fear Fleece Workshop. Costs were covered.
- 2.5.3 Alpacas as business. Can we move forward? Yes. This is anticipated to be an early Fall event, ideally in September.
- 2.5.4 Brenda made a motion to allow the Education Committee to book a space at Virginia Tech (free space) and to book Cheryl DeWitt for her Cria Care & Birthing seminar contingent upon interest for Spring 2020. We need to know Cheryl's booking cost and what her terms are to allow us to back out. Mary seconded the motion.
- 2.5.5 Mary will check into the Biowormer which is a multiple dewormer. Donna Atkins ordered a 15# pail, which was \$85 + shipping. It's now on backorder. Mike expressed his concern about resistance.

2.6 Website.

- 2.6.1 Mary indicated that Sue Ives said a disclosure needs to be on the website.
- 2.6.2 Glo will assist, along with Mary and Brenda, on website updates.

2.7 Show Committee.

- 2.7.1 Jay is preparing a package for all BOD members with show activities/deadlines, a personnel chart, contracts, draft budget (which needs to be reviewed with Glen), and a show checklist.
- 2.7.2 Personnel. An event coordinator hasn't been selected. Kevin O'Leary, Chris Reachard and a couple of additional names are in the running. Looking for good technician and someone who can think out of the box.
- 2.7.3 Sue Ives will be halter show superintendent. Patty will be walking fleece superintendent. Judy Schroeder, Char Johnson, Cheri Seiler, for fleece superintendent?
- 2.7.4 Fleece Judge. Wade Gease for walking and/or regular fleece. Fashion show?
- 2.7.5 Kids? Amanda has volunteered to do this also. There's a lot of interest, and Elaine is giving it the attention that's needed.
- 2.7.6 Jay sending out letters to alpaca affiliates regarding joint effort with other shows. Multi-year effort.
- 2.7.7 Vendors, sponsorships, budget will follow selection of superintendents and judges.
- 2.7.8 Show Committee has met once. Next meeting will be next week.

2.8 New Business.

2.8.1 No new business.

3.0 Adjournment.

3.1 Meeting was adjourned at 8:11 PM.

3.2 Next meeting will be held on Wednesday, May 1 at 7 PM.

Respectfully Submitted by Brenda Landes, VAOBA Secretary

March Treasurer's Report

9:23 PM

04/01/19

Virginia Alpaca Owners & Breeders Assoc.
Reconciliation Detail
 Union Bank & Trust, Period Ending 03/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						36,084.54
Cleared Transactions						
Checks and Payments - 8 items						
Check	02/24/2019	2023	Amy Schutte	X	-165.00	-165.00
Check	03/01/2019	draft	Openherd	X	-75.00	-240.00
Check	03/05/2019	2024	Amy Schutte	X	-247.50	-487.50
Check	03/10/2019	2025	Thomas & Thomas	X	-280.00	-767.50
Check	03/11/2019	draft	Constant Contact	X	-20.00	-787.50
Check	03/18/2019	2067	Kelly & Daughtrey	X	-200.00	-987.50
Check	03/18/2019	2066	State Corporation C...	X	-25.00	-1,012.50
Check	03/25/2019	draft	Foodlion	X	-192.43	-1,204.93
Total Checks and Payments					-1,204.93	-1,204.93
Deposits and Credits - 5 items						
Check	02/19/2019	2022	Amy Schutte	X	0.00	0.00
Deposit	03/04/2019			X	700.00	700.00
Deposit	03/06/2019			X	99.71	799.71
Deposit	03/18/2019			X	425.00	1,224.71
Deposit	03/26/2019			X	116.22	1,340.93
Total Deposits and Credits					1,340.93	1,340.93
Total Cleared Transactions					136.00	136.00
Cleared Balance					136.00	36,220.54
Register Balance as of 03/31/2019					136.00	36,220.54
Ending Balance					<u>136.00</u>	<u>36,220.54</u>