

VAOBA BOARD Meeting  
Minutes – August 10, 2015

President – Ed Fincher  
Past President – Eric Evans  
Secretary – Pat Hamilton  
Treasurer – Glen Kirby  
Director at Large - Kimberly Pollay  
Director at Large - Debbie Bailey  
Director - Jennifer Gilmore

Meeting Called to Order at 7:02 p.m.

Minutes – Eric makes the motion to accept the July 2015 minutes – Kimberly seconds - all in favor – motion carried.

Treasurer – Eric makes the motion to accept the Treasurers Report - Debbie seconds – all in favor – motion carried. Glen says the audit/review says there are no problems with the books. He set up some subcategories for the Show so that we can see more detail when necessary. Debbie makes a motion to accept the audit/review report - Eric seconds – all in favor. Ed asks if we should send out an eblast – Glen thinks we should post it on the website and send out an eblast. Debbie agrees but thinks that the email should say that the audit has been completed successfully with no findings and there are no problems with our 501C status. Glen will draft an

email for Pat to send to the membership and asks if we should attach the report since there are problems with the website.

Education Committee – no report.

Fiber Committee – November 14 & 15 at Pactamere Alpaca Farm. Glen will send Wini a deposit check and sign the contract.

Marketing & Membership Committee – no report.

Newsletter – no report.

Show Committee – Eric donated a breeding to VAOBA and Judy Schroeder will work for the breeding and there will be no other cost for her to be the Fleece Super. Debbie suggests that Eric write a letter to the Board donating the breeding. Eric makes a motion to accept the Show Committee minutes – Kimberly seconds – all in favor – motion carried.

OLD BUSINESS -

1- Glen asks that we discuss depositing checks. Eric says that he asked Judy why she wanted Sue to start depositing checks again. Debbie points out that the by-laws say that the Treasurer make deposits. Eric thinks we should leave things as they are. Glen will send self addressed envelopes to Sue.

2- Ed asks if we should discuss an annual audit. Debbie thinks when Glen leaves office would be a more appropriate time for an audit.

3- How does the Board feel about holding final payment to Sue and Judy until we get their 'end of the show report' ?

Glen makes the motion that we hold the last pay check for Sue and Judy until we get their 'end of show reports' and the President will notify them of this change – Debbie seconds – Debbie thinks that Ed should write a letter to Sue and Judy and apprise them of the Boards decision – all in favor – motion carried.

## NEW BUSINESS -

1- Face to face meeting in Lexington – Debbie asks why we need to have a face to face meeting before the show if the show committee is doing what it is supposed to do. Ed says we will discuss in September if we need to have a face to face in October.

2- Ed asks Glen if we are starting to get any show expenses in yet. Glen said we paid Don Tompkins, the deposit to the venue and the deposit to Light Livestock for the panels. Ed asks Glen about presenting expenses for the next Board meeting – budgeted vs. actual expenses.

3- Educational grants – Debbie created a nice form to be used when requesting grants from VAOBA. Eric thinks it should be a \$500 max per farm – per event. Kimberly asks for an explanation. Ed says that the Board set up a fund for the Education Committee and we set up funds for Educational Grants. If you were going to put on a dyeing seminar and it would cost \$200 you could apply for a Grant from VAOBA. It has to be an educational event not a sales event. Don't start your sale until after the education is over. Eric & Debbie think the Board should make the decision approving the request and the amount of money. Eric thinks it should not come out of the Education money that we set aside. Eric thinks we should set aside a small amount until we see what the interest will be. Ed asks if it should come out of the General Fund - should we set a maximum – perhaps \$2000-2500. Debbie says we are giving back to the membership. Debbie thinks it should be applied for 8-10 weeks ahead of time. Debbie thinks the applicant should send it to the Secretary. It would be added to the agenda for the next Board meeting. Debbie thinks the form should go on the website. Eric thinks we can eblast it.

The Board is creating a Grant with a maximum of \$2500 from the General Fund allowing Virginia VAOBA Farm Members and Associate Members to apply – the Board will replenish the Grant Fund to \$2500 at the first Board Meeting in January (fiscal year).

Eric suggests that Virginia Farm Members are allowed to request \$500 and an Virginia Associate Member can request \$100.

Ed will write up a motion concerning this matter and we will send it out for vote via email.

Eric makes a motion to adjourn – Debbie seconds – all in favor – motion carried.

Meeting adjourned at 8:32 p.m.

Next Meeting will be Monday, September 14, 2015 at 7 p.m.