

VAOBA BOARD Meeting
Minutes – August 8, 2016

President – Eric Evans

Past President – Ed Fincher

Secretary – Pat Hamilton

Treasurer – Glen Kirby

Director at Large - Kimberly Pollay

Director at Large – Brenda Wyler

Director – Brian Alfano

Meeting Called to Order at 7:06 p.m.

Minutes – Ed makes 2 corrections to the minutes. Brian makes the motion to accept the changed July 2016 minutes – Kimberly seconds - all in favor – motion carried.

Treasurer – Ed asks if this was the last payment to Mure Media. Glen says that Judy wanted to wait a while. Eric will send an email to Judy to see if we can stop paying that. Eric asks what the payment to Alpaca Elite is for – Glen says it is the payment to Joe Preston at Openherd. Ed makes the motion to accept the Treasurers Report - Pat seconds – all in favor – motion carried.

Education Committee – no report.

Fiber Committee – Kimberly says the national show was fabulous. We had a lot of Virginia volunteers and

they did a great job. Our student design person won the competition. Kimberly is working on a class/seminar on fiber.

Marketing & Membership Committee – no report.

Newsletter – no report.

Show Committee – Eric is talking with Silver Penn about the herdsire auction. Roo is going to donate a class for us to put in the herdsire auction.

Website Committee – the new website is up. Sue is asking for a membership committee and the creation of a welcome letter for new members. Eric asked Ed to create a welcome letter. We want Sue to post the brochure on the website.

OLD BUSINESS -

1- Steve Purdy – Ed expresses a concern about the language 'endorsed by VAOBA'. Ed says that when he talked to Steve he was told that if you were already a customer you would not get a discount. Steve has a form letter that we can send out to our membership. Ed makes the motion that we accept the agreement with American National – Brian seconds – all in favor – motion carried.

2- National Fleece Show – Eric covered the VAOBA booth most of the time for the weekend. He spoke to

several folks who said they were going to join VAOBA. The banner looked good – the table looked good.

NEW BUSINESS -

1- Face to face meeting in Doswell in September. Eric wants Judy to meet us at the end of the meeting. Eric wants to work on signage.

2- Ed talked to Hank Boyd about the State Fair. Hank's fee is \$35 per person. Ed thinks we need to create a post event summary form for attendees to use to request reimbursement of the \$35 after they attend the State Fair.

3- The Virginia Cooperative Extension is offering a seminar called 'Poop U' in Fork Union, VA. Ed will send the seminar to Pat for posting on the website.

Ed makes a motion to adjourn – Kimberly seconds – all in favor – motion carried.

Meeting adjourned at 7:50 p.m.

Next Meeting will be a face to face meeting in Doswell on Saturday, September 10, 2016 at 9 a.m.

7:56 PM

Virginia Alpaca Owners & Breeders Assoc.

08/07/16

Reconciliation Detail

Wells Fargo (show), Period Ending 07/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,870.48
Cleared Transactions						
Checks and Payments - 4 items						
Check	07/05/2016	1343	AOA	X	-150.00	-150.00
Check	07/14/2016	1345	Light Livestock	X	-2,825.00	-2,975.00
Check	07/14/2016	1344	Don Tompkins	X	-800.00	-3,775.00
Check	07/31/2016			X	-14.00	-3,789.00
Total Checks and Payments					-3,789.00	-3,789.00
Deposits and Credits - 1 item						
Deposit	07/18/2016			X	10,000.00	10,000.00
Total Deposits and Credits					10,000.00	10,000.00
Total Cleared Transactions					6,211.00	6,211.00
Cleared Balance					6,211.00	9,081.48
Uncleared Transactions						
Checks and Payments - 1 item						
Check	07/22/2016	1346	AOA		-100.00	-100.00
Total Checks and Payments					-100.00	-100.00
Total Uncleared Transactions					-100.00	-100.00
Register Balance as of 07/31/2016					6,111.00	8,981.48
Ending Balance					6,111.00	8,981.48

Virginia Alpaca Owners & Breeders Assoc.
Reconciliation Detail
Wells Fargo (main), Period Ending 07/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						58,635.46
Cleared Transactions						
Checks and Payments - 12 items						
Check	07/04/2016	draft	Mure Media	X	-57.00	-57.00
Check	07/07/2016	1043	Alpaca Research Fo...	X	-3,000.00	-3,057.00
Check	07/11/2016	draft	Constant Contact	X	-40.00	-3,097.00
Check	07/11/2016	draft	Bank Charge	X	-3.00	-3,100.00
Check	07/13/2016	draft	Bankcard (authorize...	X	-93.24	-3,193.24
Check	07/14/2016	draft	Godaddy.com	X	-42.26	-3,235.50
Deposit	07/18/2016			X	-10,000.00	-13,235.50
Check	07/18/2016	draft	AT Conference	X	-78.73	-13,314.23
Check	07/20/2016	1045	Alpaca Elite	X	-1,999.00	-15,313.23
Check	07/20/2016	1044	Thomas & Thomas	X	-1,750.00	-17,063.23
Check	07/20/2016	1046	Wildwood Alpacas	X	-500.00	-17,563.23
Check	07/20/2016	1047	Cheryl Dewitt	X	-150.00	-17,713.23
Total Checks and Payments					-17,713.23	-17,713.23
Deposits and Credits - 3 items						
Deposit	07/06/2016			X	100.00	100.00
Deposit	07/27/2016			X	654.52	754.52
Deposit	07/28/2016			X	175.00	929.52
Total Deposits and Credits					929.52	929.52
Total Cleared Transactions					-16,783.71	-16,783.71
Cleared Balance					-16,783.71	41,851.75
Uncleared Transactions						
Checks and Payments - 1 item						
Check	06/22/2016	1041	Neil Padgett		-200.00	-200.00
Total Checks and Payments					-200.00	-200.00
Deposits and Credits - 1 item						
Check	11/27/2015	draft			0.00	0.00
Total Deposits and Credits					0.00	0.00
Total Uncleared Transactions					-200.00	-200.00
Register Balance as of 07/31/2016					-16,983.71	41,651.75
New Transactions						
Deposits and Credits - 2 items						
Deposit	08/01/2016				169.32	169.32
Deposit	08/05/2016				96.80	266.12
Total Deposits and Credits					266.12	266.12
Total New Transactions					266.12	266.12
Ending Balance					-16,717.59	41,917.87

Show Committee Report

Report Date: August 8, 2016: Meeting of August 3, 2016

Committee: Show – Minutes of meeting

Members in Attendance to show committee: Judy Howe, Eric Evans, John Hanna, Pat Hamilton, Patty Fuller, Sue Ives

Report Submitted by: Judy Howe

540-604-4914

Topic	Discussion	Action
Committee Meeting August 3. Start time: 7:00 pm and adjourn 8:45 pm		
Topic #1	Accommodations <ul style="list-style-type: none"> • Got 3 hotels, the best western raised prices so rooms are now \$62. The Hampton Inn went up \$5 to \$84 but the rooms will all be redone. • Got a great rate at the La Quinta suites in Doswell for \$50 per night. Pretty new hotel. 	
Topic #2	Auction <ul style="list-style-type: none"> • Pat heard from Debbie Harden, Brett is available for our dates • Eric is going to try to get a better deal from Debbie on the price • Eric reported the donating farms were so happy with the cash back on the breeding, that they would likely donate again this year. 	
Topic #3	Roo Kline <ul style="list-style-type: none"> • Committee voted unanimously that we get Roo for the show. She brings a lot of expertise on fiber. The price will be right around \$2,000 • Discussion of asking Roo to donate a 1 day seminar fee to auction. Winner will need to pay all expenses. • UPDATE: Roo has agreed to donate Class, she will also do a seminar for us and judge fiber arts 	
Topic #4	Coordinators & announcer <ul style="list-style-type: none"> • Had not heard from Rick Stumpf. Sue will contact. • UPDATE: Rick will do the announcer duty with no increase in price • Silent auction coordinator = Pat Hamilton • Volunteer coordinator = Brenda Wyler 	Hope they told you Brenda...
Topic #5	Seminars <ul style="list-style-type: none"> • John is coordinating seminars again, thanks John, ideas were Steve Purdy, taxes if we can get someone, Roo's seminar, Veterinarians, Patty's Friday night seminar, Brett Kaysen. • Discussed doing a youth seminar day on Saturday with Vets and Brett in the other training building. For 4-H and FFF kids from local jurisdictions. 	None

Topic #6	<p>Other items.</p> <ul style="list-style-type: none"> • Discussed meet & Greet. Agreed that heavy appetizers is a good way to go like last year. • Storage issues: Carpet will have to find a new home this year, so board needs to discuss where it will go. Trailer is at Pat's. • Eric has lots of cardboard boxes from nationals. • Bedding will again be cardboard chips. • Registration is OPEN 	<p>Pat to send Judy an inventory of trailer items.</p> <p>Judy needs to call cardboard chip guy.</p>

Website – August 8th

In great part the website is finished but there is still some tweaking going on. I am handling the .info pages except for the board minutes that Pat takes care of; Judy takes care of the VAOBA Expo pages.

Under Events we have a great opportunity to include Members Events which will increase activity. There is a form that needs to be filled out and submitted by the member submitting the event. Still waiting for VAOBA Educational Events to be booked!

We have of course had a glitch of sorts. The good news is we have one new member and one renewal. Unfortunately, notifications to us are not the best. The renewal apparently bypassed the member app so the “website” was not notified. I believe that Glen was notified of both PayPal payments. I am having verbiage added to the join page and relocating the PayPal button to below the application. Hopefully that will help! Good news is PayPal works. I checked MAPACA and Empire websites and saw they had their join pages set up the way I have requested ours to be. Not sure it wasn't done the same way to begin with. I think Joe set that page up... Anyway, we have made changes and now wait to see...

The other issue we have is that apparently new/renew members are not reading the instructions and going to openherd to set up profiles so they can be added to the website. I do not mind sending the email out to remind them to do so however.... I have an additional listing under About for those cases who do not do this.

What we need:

- A membership person, either membership committee or board member, to create a welcome letter for new members and renewals. I do not feel that should be my responsibility to craft. I think it needs to come from the board or committee and I will be happy to email it out.
- Do you want the new brochure(s) posted for download on the site?
- If possible, and I really hope it is, I would like to post committee and board news on the news page. Not formal like the minutes. Just chatty stuff to keep folks updated as to what is going on.
- Finally, I have not posted committee members yet. I want to make sure they are all on board and that this board has been in contact with them.

Finally, we ask your help to keep the website and the FB group – VAOBA-Virginia Alpaca Owners & Breeders Association active. Please reach out to the membership for events to list as well as ideas for what they may like to see on the website

Thank you!

Sue

VAOBA TRAILER INVENTORY 8-5-2016

- 129 – 16 x 16 x 16 fleece boxes
- 38 - 18 x 18 x 18 fleece boxes
- 30 – table risers
- 2 - long fatigue mats
- 17 – edges – fatigue mats
- 12 – squares – fatigue mats
- 2 - xmas trees
- 3 - easels – 2 wood – 1 metal (plastic)
- 3 - waterhoses - 1 long – 2 short – 3 nozzles
- 4 - Black pans 2 small 2 large
- 1 - teeter totter covered in green grass
- 1 - ramp with green grass
- 1 - set of steps
- 1 - heavy bridge
- 1 - wooden frame for teeter totter
- 5 - long blue extension cords
- 3 - manure disposal
- 3 - water here
- 1 - fleece check in
- 2 - spin off & fiber arts
- 2 - raffle ticket boxes
- 2 - boxes of sponsor bags filled
- 1 - fleece scale
- 1 - box of youth trophies
- 5 - red bowls
- 1 - cooler of Christmas Ornaments
- 1 - box of Christmas Ornaments
- 1 - Box of clipboards
- 14 - acrylic stands
- 1 - clothes basket
- 2 - tall white posts
- 2 - concrete flower pots
- 3 - full sheets of lattice
- 6 - ½ sheets of lattice
- 2 - small pieces of lattice
- 6 - 1 x 4
- 2 - pieces white lattice w/poles around them
- 2 - pieces picket fence
- 1 - gate

- 5 - fence posts
- 2 - gate posts
- 1 - blue tarp
- 4 - boxes of plastic - 2 black 2 clear
- 2 - sections of black pipe
- 2 - rakes
- 2 - poop scoops
- 4 - pipe jumps
- 3 - white pipes
- 1 - shower rod
- 2 - white boards
- 2 ½ - large cinderblocks

SIGNS:

- 1 - large metal
- 1 - sponsor unload area
- 1 - sponsor cvi check-in
- 1 - non sponsor cvi check-in
- 1 - non sponsor unload area

RIBBONS:

- 1 halter, production youth
- 1 mixed
- 5 halter
- 3 fleece
- 1 sponsor
- 1 mixed