



Board of Directors Meeting Minutes

January 9, 2020

Present: Mary Forte – President
Mike Engle – VP
Gail Macik – Director
Jennifer Gilmore – Director
Patricia Kinsey – Treasurer
Brenda Landes – Secretary
Chanel Hammer – Director

1.0 Meeting Opening:

1.1 A meeting was held via telephone conference call and commenced at 7:31 PM. Mary Forte called the meeting to order.

2.0 Business:

2.1 Meeting Minutes.

2.1.1 Chanel made a motion to approve Board Minutes from December 5. Seconded by Patricia. All approved.

2.2 Treasurer Report.

2.2.1 Patricia sent out bank reconciliation, and show report.

2.2.2 Gail put forward a motion to accept the December bank reconciliation report. Chanel seconded motion to accept. All approved.

2.3 Education.

2.3.1 Dave Grembi has really helped VAOBA in the Education department. He's committed to staying through the upcoming Neonatal Seminar.

2.3.2 Neonatal Seminar will likely be full. There are already 24 signed up and limit is 30 persons.

2.3.3 Brenda and Mary will continue working with Dave Grembi to continue.

2.4 Communications.

2.4.1 Newsletter, Facebook, Website – we need social media and website work.

2.4.2 This is exceedingly important for us to have a plan. Everyone on the Board is doing a lot and with farms and full-time jobs, it seems impossible.

2.4.3 Is there any member that would be capable and willing? BOD should consider a paid position?

2.5 Membership.

2.5.1 Membership at end of December was 52 farms.

2.5.2 Dues notice was sent out by Brenda, and we are seeing renewals come in.

2.6 Show.

2.6.1 Fredericksburg again. We have a draft agreement for November 19 – 22, which is the weekend before Thanksgiving.

- 2.6.2** Judges are Amanda Vandebosh (Expo), Wade Gease (Derby) and Laurel Shoumlin (Walking Fleece).
- 2.6.3** Donna Higgason has agreed to be Event Coordinator with Judy. We will pay them \$5,000 combined.
- 2.6.4** Sue Ives is turning in our paperwork for Show Certification.
- 2.6.5** Mike asked about the venue throwing away our carpet (all except for Kid's ring). The venue deleted the cost to remove. They were directed to place at the pickup location. It seems a large loss to VAOBA. According to Donna, it was destined to be thrown away. Mike disagrees with this scenario and there was quite a lot of carpet that was fine; he went over it with everyone before he left the venue. He feels this was an error on the part of the venue and the venue really owes us the carpet. At this point, there's not much we can do. It will cost VAOBA a lot of money to replace the carpet. There was some carpet that was designated to be thrown away, but the show ring carpet was supposed to be placed at the loading dock for pick up.
- 2.6.6** Communication between the BOD and Show Committee needs to improve.
- 2.6.7** BOD liaison to Show Committee?
- 2.6.8** Sponsorship to Broad Creek for Expo. Mary's Alpaca will do sponsorship for Derby. The idea wasn't marketed. We need to have corporate sponsors so that the name gets out there. Can website/social media tout this for upcoming show publicity?
- 2.6.9** It appears that the show did well. Donna couldn't attend due to another obligation.

2.7 Miscellaneous.

- 2.7.1** Mike recommended that we look into a better way of communication for our monthly calls. The background noise is difficult with Free Conference Calls.
- 2.7.2** No other outstanding concerns.

3.0 Adjournment.

- 3.1** Meeting was adjourned at 8:08 PM.
- 3.2** Next meeting will be held on Thursday, February 6 at 7:30 PM.

Respectfully Submitted by Brenda Landes, VAOBA Secretary

Virginia Alpaca Owners & Breeders Assoc.
Reconciliation Summary
Union Bank & Trust, Period Ending 12/31/2019

	<u>Dec 31, 19</u>
Beginning Balance	46,858.94
Cleared Transactions	
Checks and Payments - 15 ite...	-23,402.57
Deposits and Credits - 12 items	9,122.12
Total Cleared Transactions	<u>-14,280.45</u>
Cleared Balance	<u>32,578.49</u>
Uncleared Transactions	
Checks and Payments - 3 items	-11,221.39
Deposits and Credits - 2 items	1,668.87
Total Uncleared Transactions	<u>-9,552.52</u>
Register Balance as of 12/31/2019	<u>23,025.97</u>
New Transactions	
Checks and Payments - 1 item	-25.00
Deposits and Credits - 2 items	4,607.03
Total New Transactions	<u>4,582.03</u>
Ending Balance	<u>27,608.00</u>

Full Report available upon request by current members. A profit/loss report for 2019 VAOBA Show may also be viewed by contacting the Secretary or Treasurer.