



# Board of Directors Meeting Minutes

March 5, 2020

Present: Mary Forte – President  
Mike Engle – VP  
Gail Macik – Director  
Jennifer Gilmore – Director  
Patricia Kinsey – Treasurer  
Brenda Landes – Secretary  
Chanel Hammer – Director

Donna Higason joined the meeting to discuss VAOBA Show

## 1.0 Meeting Opening:

1.1 A meeting was held via telephone conference call and commenced at 7:55 PM (when quorum was achieved). Mary Forte called the meeting to order.

## 2.0 Business:

### 2.1 Meeting Minutes.

2.1.1 Patricia made a motion to approve Board Minutes from February 6. Mike seconded.

### 2.2 Treasurer Report.

2.2.1 Patricia sent out bank reconciliation and statement prior to meeting.

2.2.2 Brenda made a motion to approve the February bank reconciliation report as submitted. Mike seconded. All approved.

### 2.3 Membership.

2.3.1 Membership at end of February was 20 farms.

2.3.2 Brenda provided a list of members to the Board via email. The BOD needs to reach out to 2019 members that have not yet renewed.

2.3.3 Elections are coming up in June.

- Donna A. & Elaine's terms were up last year (2019). Gail and Jennifer started their 3-year term in June 2019 and term will be up in 2022.
- Donna H. (who was replaced by Chanel) & Mike's terms are up this year (2020). So these two positions are up for election this year.
- Brenda, Mary, Glen (now Patricia) were 3-year term and will be up in 2021.
- Donna mentioned that Michelle Roppel is interested in running.
- Mike mentioned that he'll do anything that's needed, but he would be happy for someone to assume his position.
- Members need to form a nominating committee – 3 members (not Board members) who find people to run and ask them to send in bios.

2.3.4 Donna will ask show hotels to see if they will give us a room for annual meeting.

2.3.5 Donna suggested that VAOBA have Anthony come same weekend as Annual Meeting. Needs to be at a member farm.

2.3.6 Have VAOBA Annual Meeting and Anthony same day for hands on. Members free. Charge non-members.

## **2.4 Education.**

- 2.4.1** Anthony Stachowski can do a workshop, and has first two weekends of June (6 & 13) open. \$1500 + 2 hotel nights.
- 2.4.2** Donna suggested a gelding clinic. Patty Fuller did one a few years back and 14 were done by vet students. Maybe \$150 each.
- 2.4.3** Consider Lexington horse center (\$2000 + \$40/stall). Workshop + Gelding + Weaving + Pen Sale + Char + NEAFP would send semi for fleece pick up.
- 2.4.4** Not having a fleece show this year at VAOBA, but could have in June in conjunction with an educational program.
- 2.4.5** Mike made a motion to have the Annual Meeting weekend of June 13. Brenda seconded. All approved.
- 2.4.6** Mary made a motion that Anthony Stachowski be contacted to be main speaker/demonstrator for June 13 meeting, and meeting will be held at Mary's farm. Mike seconded. All approved.

## **2.5 Show.**

- 2.5.1** Mary getting ready to sign contract for show venue. She will find out about insurance for Coronavirus.
- 2.5.2** Donna reported that all superintendents and judges have been hired.
- 2.5.3** Following in process: Announcer. Photographer. Stalls from Jonathan. Foxwire bedding. Auctioneer contacted.
- 2.5.4** 3 hotels obtained at same price as last year. Hilton Garden will add breakfast for free.
- 2.5.5** Auction items are in process. Spinning wheel. Would like to have 15 herdsires: RaineyDale fawn herdsire. Donna Atkins herdsire. Mary Zigmund.
- 2.5.6** Recommendation not to do kids zone/performance this year; maybe every other year. Nothing where we need a judge this year.
- 2.5.7** Mary proposed obstacle course for everyone; not just kids. She said it used to be set up in show ring at lunch. VAOBA doesn't have the obstacles. Not AOA certified thing. No paid judge. Mary volunteered her trophies.
- 2.5.8** Judy calculated \$8,100 for carpet. Keeping eye on carpet sales.
- 2.5.9** 15<sup>th</sup> year – what can be in 15's?
- 2.5.10** Vendor fee should go up gradually. Increase by \$15.

## **2.6 Communications.**

- 2.6.1** Vaoba.org and VirginiaAlpacaOwners.org.
- 2.6.2** Email has been set up for vaoba.org for treasurer, info, and president.
- 2.6.3** Jan at Openherd will take over the registration of the url for VAOBA going forward.
- 2.6.4** An email for show will be set up: VAOBAshow@vaoba.org

## **2.7 New Business.**

- 2.7.1** No new business.

## **3.0 Adjournment.**

- 3.1** Meeting was adjourned at 8:47 PM.
- 3.2** Next meeting will be held on Thursday, April 2 at 7:30 PM.

Respectfully Submitted by Brenda Landes, VAOBA Secretary

**Virginia Alpaca Owners & Breeders Assoc.**  
**Reconciliation Detail**  
 Union Bank & Trust, Period Ending 02/29/2020

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						25,919.84
<b>Cleared Transactions</b>						
<b>Checks and Payments - 4 items</b>						
Check	01/07/2020	2140	Leslie Oliver	X	-25.00	-25.00
Bill Pmt -Check	02/14/2020	Debit...	Thomas & Thomas	X	-81.00	-86.00
Bill Pmt -Check	02/20/2020	2144	Donna Higgason	X	-1,500.00	-1,586.00
Bill Pmt -Check	02/20/2020	2143	Selle Design Group	X	-295.00	-1,881.00
Total Checks and Payments					-1,881.00	-1,881.00
<b>Deposits and Credits - 3 items</b>						
Deposit	02/04/2020			X	100.00	100.00
Deposit	02/11/2020			X	218.17	318.17
Deposit	02/21/2020			X	438.95	757.12
Total Deposits and Credits					757.12	757.12
Total Cleared Transactions					-1,123.88	-1,123.88
Cleared Balance					-1,123.88	24,795.96
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Bill Pmt -Check	02/28/2020	2146	Donna Higgason		-120.15	-120.15
Bill Pmt -Check	02/28/2020	2145	Able Printing		-90.00	-210.15
Total Checks and Payments					-210.15	-210.15
<b>Deposits and Credits - 2 items</b>						
Deposit	11/29/2019		VAOBA Farm Sto...		349.87	349.87
Deposit	11/29/2019				1,319.00	1,668.87
Total Deposits and Credits					1,668.87	1,668.87
Total Uncleared Transactions					1,458.72	1,458.72
Register Balance as of 02/29/2020					334.84	26,254.68
<b>Ending Balance</b>					<b>334.84</b>	<b>26,254.68</b>