

VAOBA BOARD Meeting
Minutes – March 13, 2017

Pat Hamilton – Interim President
Glen Kirby – Treasurer
Kimberly Pollay – Director at Large
Burt Benson - Director
Debbie Bailey - Director
Judy Howe - Director

Meeting Called to Order at 7:03 p.m.

Minutes – Kimberly makes the motion to accept the February 2017 minutes – Burt seconds - all in favor – motion carried.

Treasurer – Glen provided the attached reports for the meeting. Judy makes the motion to accept the Treasurers Report – Debbie seconds – all in favor – motion carried. The Board discusses the amount of money that VAOBA had in the treasury February of 2014, 2015, 2016 & 2017 and agrees that we should keep monitoring the balance as we plan for the EXPO.

Education Committee – Debbie contacted Melinda McCall – Louisa Vet and Kevin Stover – London Dairy Farm about speaking at the annual meeting. Melinda will speak in the morning about haemonchus (barber pole) and epi and Kevin will speak in the afternoon about cria care – What happens after they are here.

Fiber Committee – no report.

Marketing & Membership Committee –

Show Committee – no report.

Website –

NEW BUSINESS -

1- Ed Fincher submitted his resignation to the Board. We decided that we will send out a constant contact letter to everyone thanking Ed for his service to VAOBA.

2- We reviewed the contract provided by Judy Schroeder for the Walking Fleece Super job and Pat will contact her regarding questions brought up in the meeting. We will vote on this contract via email.

3- Jim Beck sent an Educational Grant Request to the Board. After review and discussion we decided to contact him with questions – after his reply we will vote on this matter via email.

4- The Board voted via email to have the annual meeting at the Holiday Inn in Charlottesville on June 17, 2017. We also voted to have the Southern Comfort luncheon buffet.

4- There is discussion about the venue located in Rockingham County on I-81. Debbie shares with us the poll that was taken at the Southern Select show last weekend. They asked attendees if they would change to an agricultural facility if it saved money and most of those polled said they did not want to move to an agricultural facility – they felt you could control the temperature better at an inside facility. They liked not having to deal with weather problems.

5- We discussed the show and the report provided by Judy Howe concerning her meetings with PAOBA and CABO about doing joint shows. PAOBA is doing it's show November 11-12, 2017 and does not want to give up their venue. CABO is doing their show in February 2018 and does not want to give up their venue. PABOA suggested we talk about doing it in 2018 and CABO suggested we discuss a joint show in 2019. Glen makes the motion that we proceed with the dates we have chosen – November 18-19, 2017 – Kimberly seconds – all in favor – motion carried.

6- We discussed a Super for the Spinoff and Fleece shows. Pat will contact Mary Martinez Rigo and Patty Fuller to get RFPs for the Board to approve. We will vote on those via email.

7- Judy tells us that the venue is \$12,000 for this year – we discuss asking Meadow Event Park for a discount for future years. Judy will talk with Meadow Event Park about food. Glen makes the motion to sign the

contract for this year – Debbie seconds – all in favor – motion carried.

8- Debbie reports on the proposed Summer Fleece Show and Educational Event. She feels she needs a budget. Pat asks Debbie to submit a budget to the Board for approval. After much discussion we decide not to try to do this in 2017 but to table it and perhaps try to do it in 2018.

9- Debbie talks about changes to the bylaws. The Board feels we should have a meeting to discuss just this topic. Debbie will provide her proposed changes to the Board. We will meet Monday March 20, 2017 for this discussion.

Debbie makes a motion to adjourn – Kimberly seconds – all in favor – motion carried. Meeting adjourned at 7:57 p.m. The next meeting will on March 20, 2017.

Virginia Alpaca Owners & Breeders Assoc.

Reconciliation Detail

Wells Fargo (main), Period Ending 02/28/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						42,828.23
Cleared Transactions						
Checks and Payments - 4 items						
Check	02/07/2017	draft	AT Conference	X	-70.03	-70.03
Check	02/10/2017	draft	Bank Charge	X	-83.50	-153.53
Check	02/12/2017	1064	Thomas & Thomas	X	-250.00	-403.53
Check	02/13/2017	draft	Constant Contact	X	-40.00	-443.53
Total Checks and Payments					-443.53	-443.53
Deposits and Credits - 1 item						
Deposit	02/12/2017			X	2,282.00	2,282.00
Total Deposits and Credits					2,282.00	2,282.00
Total Cleared Transactions					1,838.47	1,838.47
Cleared Balance					1,838.47	44,666.70
Register Balance as of 02/28/2017					1,838.47	44,666.70
Ending Balance					1,838.47	44,666.70

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Virginia Alpaca Owners & Breeders Assoc.

Reconciliation Detail

Wells Fargo (show), Period Ending 02/28/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						7,788.02
Cleared Transactions						
Checks and Payments - 1 item						
Check	02/23/2017	draft	Jill Macleod	X	-3,289.56	-3,289.56
Total Checks and Payments					-3,289.56	-3,289.56
Total Cleared Transactions					-3,289.56	-3,289.56
Cleared Balance					-3,289.56	4,498.46
Register Balance as of 02/28/2017					-3,289.56	4,498.46
Ending Balance					-3,289.56	4,498.46

Virginia Alpaca Owners & Breeders Assoc.

Expenses by Vendor Summary

January through December 2016

	Jan - Dec 16
Able Printing	480.00
Airlite	1,719.20
Alpaca Elite	1,999.00
Alpaca Research Foundation	3,000.00
AlpacaStreet	150.00
Amazon	193.18
AOA	6,365.21
Arturo Pena	1,857.82
AT Conference	562.15
Atlantic Specialty Lines	666.00
Aussie Acres Alpacas	2,542.41
Bang Music Inc.	89.08
Bank Charge	240.40
Bankcard (authorized.net fee's)	848.24
Breedworks Design	342.00
Caroline County Treasurer	165.00
Cheryl Dewitt	3,840.30
Commonwealth Fairs and Events, Inc.	4,500.00
Constant Contact	400.00
Diana Timmerman	405.70
Don Tompkins	800.00
Double Tree	1,763.91
Elaine Oliver	750.00
Family Dollar	19.44
Farm Family Casualty Insurance Company	901.00
Foodlion	39.51
Forster's Trail	8.00
Godaddy.com	79.60
Hadensville Mini Storage	1,000.00
Hampton Inn	848.97
Harbor Freight	27.33
Heidi Davis	101.05
Innovative Insurance Solutions	74.00
Intuit Quickbooks	199.95
Jamie Evans	161.04
Kathy Klay	2,013.32
Katie Jewett	200.00
Kelly & Daughtrey	200.00
Kim Weigman	10.00
Kimberly Pollay	39.87
La Quinta Inn	1,192.80
Light Livestock	16,550.00
Louisa Veterinary Services	250.00
Lowes	476.88
Massaponox High School	1,000.00
Moonwood Farm	500.00
Mure Media	57.00
Office Max	62.10
Olde Virginia	22.86
Pat Hamilton	2,007.97
Patty Fuller	159.54
Poplar Hill Alpacas	1,386.89
Post Master	48.20
Prairie Lake Alpacas	644.00
Ridge Valley Alpacas	312.50
Ringside Ribbons	8,155.25
Rodney Harrison	420.00
Roo Kline	1,098.00
Sign Quik	201.40
Staples	43.62
State Corporation Commission	25.00
Steve Purdy	25.84
Strauch Fiber Equipment Co.	456.00
Sue Ives	1,750.00
Thomas & Thomas	1,925.00
Total Wines and More	269.70

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Accrual Basis

Virginia Alpaca Owners & Breeders Assoc.
Expenses by Vendor Summary
January through December 2016

	Jan - Dec 16
Treasurer King & Queen	7.88
Treasurer of Va Tech	1,000.00
Two Kings Concessions	1,890.89
Wendy's	18.12
Wildwood Alpacas	5,475.80
Windy Hill Farm NC	38.00
Wini Labrecque	1,477.44
TOTAL	<u>88,551.36</u>

Virginia Alpaca Owners & Breeders Assoc.

Profit & Loss

03/11/17

January through December 2016

Accrual Basis

Jan - Dec 16

Ordinary Income/Expense		
Income		
Program Income		
Membership Dues		5,575.00
Seminar		2,830.21
Store Income		60.00
Total Program Income		8,465.21
Special Events		
Show & Auction		
Auction		
Herdshire Auction	4,150.00	
Total Auction		4,150.00
Registration		
AOA Show Sysyem Non Member Fee	240.00	
Cottage Fleece Class	190.00	
Fiber Arts	200.00	
Fleece	2,356.00	
Halter Class	8,958.00	
member discount	-300.00	
Photo Contest	80.00	
Production Classes	426.00	
Raffle	345.00	
Show Refund	-56.00	
Spin Off Entry	1,260.00	
Sponsorships	11,087.50	
Stalls	14,525.00	
Vendor Space	4,000.00	
Walking Fleece	1,330.00	
Youth Performance	60.00	
Total Registration		44,701.50
Return Fees		260.00
Show Expenses		
Advertising	-435.61	
Food & Beverages	-2,440.80	
Hotels	-2,041.77	
Other Direct Expenses	-621.00	
Postage & Printing	-275.38	
Professional Fees	-22,061.98	
Rent & Facility Costs	-22,139.08	
Supplies	-5,658.07	
Show Expenses - Other	2,013.32	
Total Show Expenses		-53,660.37
Silent Auction		2,531.00
Total Show & Auction		-2,017.87
Total Special Events		-2,017.87
Total Income		6,447.34
Gross Profit		6,447.34
Expense		
Bank Charges		1,158.64
Business Expenses		
Business Registration Fees	25.00	
Total Business Expenses		25.00
Contract Services		
Accounting Fees		1,925.00

Virginia Alpaca Owners & Breeders Assoc.

Profit & Loss

03/11/17

January through December 2016

Accrual Basis

	Jan - Dec 16
Legal Fees	200.00
Total Contract Services	2,125.00
Donations	5,250.00
Education	3,840.30
Meals	39.87
Operations	
Postage, Mailing Service	586.87
Printing and Copying	1,251.44
Supplies	251.41
Telephone, Telecommunications	604.41
Website	2,435.34
Operations - Other	229.42
Total Operations	5,358.89
Other Types of Expenses	
Insurance - Liability, D and O	1,641.00
Total Other Types of Expenses	1,641.00
PayPal	1,217.13
Personal Property Taxes	7.88
Reimbursed Expenses	395.89
Sponsorships	1,250.00
Square	154.04
Travel and Meetings	
Conference, Convention, Meeting	485.29
Seminar Costs	562.50
Travel and Meetings - Other	1,763.91
Total Travel and Meetings	2,811.70
Total Expense	25,275.34
Net Ordinary Income	-18,828.00
Net Income	-18,828.00

3/13/17

Madam President and Board Members

I resign my post of Past President of VAOBA effective immediately. Due to complex personal and medical issues, I feel I can no longer make an active contribution as a Board Member to the future of VAOBA. I will not be attending the Board Meeting tonight.

Sincerely,
N. Edward Fincher