

VAOBA BOARD Meeting
Minutes – April 22, 2014

John Hanna
Donna Higgason
Pat Hamilton
Eric Evans
Glen Kirby
Al Dillon

Meeting Called to Order at 7:06 p.m.

Minutes – Al makes the motion to accept the February 2014 minutes – Eric seconds - all in favor – motion carried.

Treasurer – Glen provided the attached reports for the meeting. Eric makes the motion to accept the Treasurers Report – John seconds – all in favor – motion carried.

Education Committee – no report.

Fiber Committee – no report.

Marketing & Membership Committee –

Newsletter – will discuss in new business.

Show Committee – no report.

OLD BUSINESS -

1- The website will be up and working by the annual meeting. Donna is planning to demo.

2- The annual meeting will be held at the Holiday Inn Monticello in Charlottesville. Donna sent an email to Steve Purdy and Karen w/ Mazuri to see if they wanted to sponsor. Sugarloaf wants to do the afternoon seminar. John Hanna suggests John Ferrante have a round table discussion about AOA. Since he is on the AOA Board he would be willing to pass along our ideas and concerns. John Ferrante would also be willing to discuss pasture management. Eric suggests that we ask Kandy Koated to speak about her IRS experiences. Donna suggests that we have a vet speak and answer questions.

John & Kandy - IRS audit 9-10 am

BJ - ask a vet - 10-12

Lunch 12-1 pm

Sugarloaf 1-4 pm

What AOA can do for you 4-5 pm

3- Fleece RFPs – Glen makes a motion that we accept Cindy Vars RFP for the fleece show – Eric seconds – all in favor – motion carried.

4- Did everyone look over the Candidate Statement letter that is going out to candidates. We are still going to send out a ballot to members to vote on the extending the office of Secretary and Treasurer to a 3 year term.

NEW BUSINESS -

1- Show Committee – Donna – Eric – Glen – John are going to serve on the Show Committee. Donna asks if it is okay to do away with the VAOBA Farm Store.

2- Herdsire auction – it is getting harder and harder to make money at the Herdsire Auction. Donna called Debbie Harden and talked to her about the Herdsire Auction. If you are a Platinum Sponsor you can put an offspring of your donated animal in the herdsire auction. All Debbie wants for her fee is a free Platinum sponsorship and 10% of sales. She will advertise it. Donna asks if we should increase the cost of a Platinum sponsorship to \$2000. Eric thinks that may be too much.

Eric makes a motion to adjourn – John seconds – all in favor–motion carried. Meeting adjourned at 8:02 p.m. The next meeting will be 5-5-2014.

Virginia Alpaca Owners & Breeders Assoc.
Reconciliation Detail
Wells Fargo (main), Period Ending 03/31/2014

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						50,330.89
Cleared Transactions						
Checks and Payments - 10 items						
Check	02/26/2014	1746	Oregon State Unive...	X	-1,500.00	-1,500.00
Check	03/10/2014	draft	Constant Contact	X	-17.81	-1,517.81
Check	03/12/2014	draft	Bankcard	X	-76.05	-1,593.86
Check	03/12/2014	draft	Bankcard	X	-6.16	-1,600.02
Check	03/12/2014	draft	Bankcard	X	-3.62	-1,603.64
Check	03/17/2014	draft	Constant Contact	X	-35.00	-1,638.64
Check	03/18/2014	1749	Ringside Ribbons	X	-4,708.63	-6,347.27
Check	03/18/2014	1748	Alpaca Research F...	X	-1,500.00	-7,847.27
Check	03/18/2014	1747	Alpaca Research F...	X	-100.00	-7,947.27
Check	03/27/2014	draft	USPS	X	-49.00	-7,996.27
Total Checks and Payments					-7,996.27	-7,996.27
Deposits and Credits - 1 item						
Deposit	03/24/2014			X	100.00	100.00
Total Deposits and Credits					100.00	100.00
Total Cleared Transactions					-7,896.27	-7,896.27
Cleared Balance					-7,896.27	42,434.62
Uncleared Transactions						
Checks and Payments - 5 items						
Check	12/03/2013	1727	Tate Tuck		-250.00	-250.00
Check	12/03/2013	1723	Don Pullen		-50.00	-300.00
Check	12/03/2013	1722	Don Pullen		-50.00	-350.00
Check	12/04/2013	draft	Wells Fargo		-78.00	-428.00
Check	03/31/2014	1750	Commonwealth Fair...		-2,500.00	-2,928.00
Total Checks and Payments					-2,928.00	-2,928.00
Total Uncleared Transactions					-2,928.00	-2,928.00
Register Balance as of 03/31/2014					-10,824.27	39,506.62
Ending Balance					-10,824.27	39,506.62

11:00 PM

04/06/14

Virginia Alpaca Owners & Breeders Assoc.
Reconciliation Detail
Wells Fargo (show), Period Ending 03/31/2014

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						1,987.97
Cleared Balance						1,987.97
Register Balance as of 03/31/2014						1,987.97
Ending Balance						1,987.97

<h2 style="margin: 0;">Holiday Inn Monticello</h2> <p style="margin: 0;">1200 5th Street Charlottesville VA 22902 Phone: 434-977-5100 Email: Brooke@bighi5.com</p>
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Banquet Check

Account: Description: Address:	VA Alpaca Owner's Association	Business Dates:	Saturday, 6/21/14 - Saturday, 6/21/14
	VA Alpaca Owner Association	Contact:	Pat Hamilton
	, VA	Phone: Fax:	804-978-2053
		Sales Manager:	Brooke Harler

Event Details:

Date	Time	Event Name	Event Type	Room	GTD Attendance
6/21/2014	9:00 AM - 5:00 PM	VA Alpaca Owners Mtg	Meeting	Shenandoah/Skyline	30

FOOD	Quantity	Unit Price	Subtotal	Total (with service and tax)
Southern Comfort	30.00	13.99	419.70	537.22
Service Charge		18.00%	75.55	
Sales tax		10.00%	41.97	
Total Food Cost				537.22
RENTAL	Quantity	Unit Price	Subtotal	Total (with service and tax)
Shenandoah/Skyline	1.00	258.96	258.96	318.00
Service Charge		18.00%	46.61	
Sales tax		4.80%	12.43	
Total Rental Cost				318.00
Subtotal				\$678.66
Service Charge				\$122.16
Tax				\$54.40
Deposit				\$0.00
Grand Total				\$855.22

Account's Authorized Signature

Date

Hotel Signature

Date

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Banquet Event Order

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	, VA	Phone:	804-978-2053
		Fax:	
		Sales Manager:	Brooke Harler

Event Details

Date	Time	Event Name	Event Type	GTD Attendance	Room	Room Rental
6/21/2014	9:00 AM - 5:00 PM	VA Alpaca Owners Mtg	Meeting	30	Shenandoah/Skyline	258.96

<p>Menu</p> <p><u>Southern Comfort</u></p> <p>Crunchy Fried Chicken and Pulled Pork Virginia Barbeque served with Warm Dinner Rolls, Macaroni and Cheese and Green Beans, Potato Salad and Cole Slaw and Baked Apple Cobbler.</p> <p style="text-align: center;">30 at \$13.99 = \$419.70</p> <p>Lunch to be served in Charlotte's Restaurant</p> <p style="text-align: center;">Time TBD</p>

<p>Beverage</p> <p>Water Station</p>

<p>Setup</p> <p>Room to be set classroom style with pens and pads.</p> <p>Vewndor tables clothed and skited.</p> <p>Table for speaker up front with podium</p>

<p>Miscellaneous</p> <p>Group is allowed to bring in outside snacks.</p> <p style="text-align: center;">This also includes sodas.</p> <p>Please note that minimum for a buffet is 30 people. If the count goes below 30 you will still be charged for 30 people or another menu option will have to be chosen</p>
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<p>Audio Visual</p> <p>Screen and Projector Cart included in Meeting Room Special</p>
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Account's Authorized Signature _____ Date _____

Hotel Signature _____ Date _____

Projector Rental is \$35.00 Plus tax and service charge

Account's Authorized Signature

Date

Hotel Signature

Date